

**TOUCHSTONE
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
AUDIT COMMITTEE & REGULAR MEETING
JANUARY 12, 2023**

**TOUCHSTONE
COMMUNITY DEVELOPMENT DISTRICT
AGENDA**

JANUARY 12, 2023, at 9:00 a.m.

The offices of Inframark, IMS

Located at 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607

District Board of Supervisors	Chairman Vice-Chair Assistant Secretary Assistant Secretary Assistant Secretary	Kelly Evans Anson Angail Gregory Elliot Timothy (Tim) Fisher Lori Campagna
District Manager	Inframark, IMS	Gene Roberts
District Attorney	Straley Robin Vericker	Vivek Babbar
District Engineer	Landmark Engineering	Todd C. Amaden

All cellular phones and pagers must be turned off while in the meeting room

The Regular meeting will begin at 9:00 A.M with the third section called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Agendas can be reviewed by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The fourth section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The fifth section is called **Vendor/Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final sections are called **Board of Supervisors Request and Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.**

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Board of Supervisors
Touchstone Community Development District

Dear Board Members:

The Audit Committee & Regular Meetings of the Touchstone Community Development District will be held on **January 12, 2023, at 9:00 a.m. at the offices of Inframark, IMS located at 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607** Please let us know 24 hours before the meeting if you wish to call in for the meeting. Following is the agenda for the meeting:

Call in Number: 1-866-906-9330

Access Code: 7979718#

AUDIT COMMITTEE MEETING

- 1. CALL TO ORDER/ROLL CALL**
- 2. APPOINT CHAIRMAN**
- 3. SELECTION OF CRITERIA FOR EVALUATION OF PROPOSALS**
- 4. DETERMINE DATE, TIME AND LOCATION RFP REQUIRED**
 - A. Consider Notice of Request for Proposals for Audit Services
- 5. CONSIDER SENDING RFP TO INTERESTED FIRMS**
- 6. DETERMINE DATE OF NEXT COMMITTEE MEETING**

(Guidelines are included behind this agenda) Tab 01

REGULAR MEETING OF BOARD OF SUPERVISORS

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ITEMS**
 - A. Discussion on Changing Landscape Vendor for Amenity Center Tab 02
 - B. General Matter of the District
- 4. CONSENT AGENDA**
 - A. Consideration of Minutes of the Landowner’s Election Meeting November 10, 2022..... Tab 03
 - B. Consideration of Minutes of the Regular Meeting November 10, 2022.....Tab 04
 - C. Consideration of Operation and Maintenance Expenditures October 2022..... Tab 05
 - D. Consideration of Operation and Maintenance Expenditures November 2022 .. *Under Separate Cover*
 - E. Review of Financial Statements Month Ending November 30,2022..... Tab 06
- 5. VENDOR/STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager..... Tab 07
 - i. Community Inspection Report
- 6. BOARD OF SUPERVISORS REQUESTS AND COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,
Gene Roberts

District Manager