

**TOUCHSTONE
COMMUNITY DEVELOPMENT DISTRICT**

October 8, 2020 Minutes of the Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for the Touchstone Community Development District was held on **Thursday, October 8, 2020 at 9:00 a.m.** via conference call at 1-866-906-9330 with access code 9074748.

1. CALL TO ORDER/ROLL CALL

Brian Howell called the Regular Meeting of the Touchstone Community Development District to order on **Thursday, October 8, 2020 at 9:15 a.m.**

Board Members Present and Constituting a Quorum:

Kelly Evans	Chair
Laura Coffey	Vice Chair
Lori Campagna	Supervisor
Becky Wilson	Supervisor

Staff Members Present:

Brian Howell	District Manager, Meritus
John Vericker	District Counsel, Straley Robin Vericker

There were no members of the general public in attendance.

2. PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments.

3. BUSINESS ITEMS

A. Discussion on Landscape Program

Mr. Howell went over that he asked for some proposals from Fieldstone to fill in landscape beds. He also had the fence repaired and touch-up pressure washing done. Supervisor Evans asked if the landscape reports will continue; Mr. Howell said yes. Supervisor Evans would also like for follow-up updates about items on the reports. Mr. Howell said he will do an action item list to keep the Board updated.

B. Consideration of Resolution 2021-01; Re-Designating Officers

Mr. Howell explained that the resolution adds him as an Assistant Secretary. The Board reviewed the resolution.

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MOTION TO:	Approve Resolution 2021-01.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Wilson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

4. CONSENT AGENDA

- A. Consideration of Minutes of the Public Hearing & Regular Meeting Jul. 9, 2020**
- B. Consideration of Operations and Maintenance Expenditures June 2020**
- C. Consideration of Operations and Maintenance Expenditures July 2020**
- D. Consideration of Operations and Maintenance Expenditures August 2020**
- E. Review of Financial Statements Month Ending August 31, 2020**

The Board reviewed the Consent Agenda items. Supervisor Evans would like to have the financials be their own item on the agenda separate from the Consent Agenda.

MOTION TO:	Approve Consent Agenda items A-E.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Motion PASSED
	4/0 - Motion Passed Unanimously

5. VENDOR/STAFF REPORTS

A. District Counsel

Mr. Vericker stated that live meetings will likely be required again in November. Supervisor Campagna asked if the meetings will be at the Meritus office. Mr. Howell confirmed.

B. District Engineer

There was nothing to report from the Engineer.

C. District Manager

i. Community Inspections

The Board reviewed the community inspection reports. Mr. Howell provided a brief update on maintenance items and the ponds.

91 **6. SUPERVISOR REQUESTS AND COMMENTS**

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93 Supervisor Coffey said that the Phase 7 project will look to close in March. Supervisor Evans
94 said that the District had just accepted the maintenance of the Phase 2 parks. Counsel will be
95 drafting the addendum of the Fieldstone contract for the next meeting.

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98 **7. PUBLIC COMMENTS**

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100 There were no public comments.

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103 **8. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

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113 *Please note the entire meeting is available on disc.

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115 *These minutes were done in summary format.

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117 *Each person who decides to appeal any decision made by the Board with respect to any matter
118 considered at the meeting is advised that person may need to ensure that a verbatim record of
119 the proceedings is made, including the testimony and evidence upon which such appeal is to be
120 based.

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122 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
123 noticed meeting held on 12/10/2020.

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[Signature]
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Garcia Roberts
Printed Name

Kelly EVANS
Printed Name

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Title:
 Secretary
 Assistant Secretary

Title:
 Chairman
 Vice Chairman

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Recorded by Records Administrator

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Signature

12/15/2020
Date

