

**TOUCHSTONE
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
REGULAR MEETING
DECEMBER 10, 2020**

**TOUCHSTONE
COMMUNITY DEVELOPMENT DISTRICT
AGENDA**

DECEMBER 10, 2020 at 9:00 a.m.

The offices of Meritus
Located at 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607

District Board of Supervisors	Chairman Vice-Chair Assistant Secretary Assistant Secretary Assistant Secretary	Kelly Evans Laura Coffey Paulo Beckert Becky Wilson Lori Campagna
District Manager	Meritus Meritus	Brian Howell
District Attorney	Straley Robin Vericker	John Vericker Dana C. Collier
District Engineer	Landmark Engineering	Todd C. Amaden

All cellular phones and pagers must be turned off while in the meeting room

The Regular Meeting will begin at **9:00 a.m.** with the third section called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Agendas can be reviewed by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The fourth section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The fifth section is called **Vendor/Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final sections are called **Board of Supervisors Request and Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.**

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

December 10, 2020

Board of Supervisors
Touchstone Community Development District

Dear Board Members:

The Regular Meeting of Touchstone Community Development District will be held on **December 10, 2020 at 9:00 a.m. at the offices of Meritus located at 2005 Pan Am Circle Suite 300, Tampa, FL 33607**. Please let us know 24 hours before the meeting if you wish to call in for the meeting. Following is the agenda for the meeting:

Call in Number: 1-866-906-9330

Access Code: 9074748#

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENTS ON AGENDA ITEMS**
- 3. OATH OF OFFICE**
- 4. BUSINESS ITEMS**
 - A. Consideration of Resolution 2021-02; Canvassing & Certifying the Results of the Landowners Election Tab 01
 - B. Consideration of Resolution 2021-03; Designating Officers Tab 02
 - C. Discussion on FGT Encroachment AgreementUnder Separate Cover
 - D. Discussion on TECO AgreementUnder Separate Cover
- 5. CONSENT AGENDA**
 - A. Consideration of Minutes of the Regular Meeting October 8, 2020 Tab 03
 - B. Consideration of Minutes of the Landowner’s Election November 3, 2020 Tab 04
 - C. Consideration of Operation and Maintenance Expenditures September 2020 Tab 05
 - D. Consideration of Operation and Maintenance Expenditures October 2020 Tab 06
- 6. REVIEW OF FINANCIAL STATEMENTS MONTH ENDING OCTOBER 31, 2020..... Tab 07**
- 7. VENDOR/STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager Tab 08
 - i. Community Inspection Report
- 8. BOARD OF SUPERVISORS REQUESTS AND COMMENTS**
- 9. PUBLIC COMMENTS**
- 10. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,

Brian Howell,
District Manager

RESOLUTION 2021-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF TOUCHSTONE COMMUNITY DEVELOPMENT DISTRICT CANVASSING AND CERTIFYING THE RESULTS OF THE LANDOWNERS ELECTION OF SUPERVISORS HELD PURSUANT TO SECTION 190.006(2), FLORIDA STATUTES, ADDRESSING SEAT NUMBER DESIGNATIONS ON THE BOARD OF SUPERVISORS, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Touchstone Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

WHEREAS, pursuant to Section 190.006(2), Florida Statutes, a landowners meeting is required to be held within 90 days of the District’s creation and every two years following the creation of the District for the purpose of electing supervisors of the District; and

WHEREAS, following proper publication and notice thereof, on November 3, 2020, the owners of land within the District held a meeting for the purpose of electing supervisors to the District’s Board of Supervisors (“Board”); and

WHEREAS, at the November 3, 2020 meeting, the below recited persons were duly elected by virtue of the votes cast in their respective favor; and

WHEREAS, the Board, by means of this Resolution, desires to canvas the votes, declare and certify the results of the landowner’s election, and announce the Board Members and seat number designations on the Board.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF TOUCHSTONE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The recitals as stated above are true and correct and by this reference are incorporated into and form a material part of this Resolution.

SECTION 2. The following persons are found, certified, and declared to have been duly elected as Supervisors of and for the District, having been elected by the votes cast in their favor as shown below:

<u>Paulo Beckert</u>	<u>410</u> Votes	(4 year term)	Seat # <u>3</u>
<u>Lori Campaga</u>	<u>410</u> Votes	(4 year term)	Seat # <u>5</u>
<u>Becky Wilson</u>	<u>409</u> Votes	(2 year term)	Seat # <u>4</u>

SECTION 3. Said terms of office commence on November 17, 2020.

SECTION 4. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect. To the extent the provisions of this Resolution conflict with the provisions of any other resolution of the District, the provisions of this Resolution shall prevail.

PASSED AND ADOPTED this 10TH day of December, 2020.

ATTEST:

**TOUCHSTONE COMMUNITY
DEVELOPMENT DISTRICT**

Print Name: _____
Secretary/ Assistant Secretary

Printed Name _____
Chair of the Board of Supervisors

RESOLUTION 2021-03

**A RESOLUTION OF THE BOARD OF SUPERVISORS
DESIGNATING THE OFFICERS OF TOUCHSTONE
COMMUNITY DEVELOPMENT DISTRICT, AND
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, Touchstone Community Development District (the “District”), is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hillsborough County, Florida; and

WHEREAS, the Board of Supervisors (hereinafter the “Board”) now desires to designate the Officers of the District per F.S. 190.006(6).

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF TOUCHSTONE COMMUNITY
DEVELOPMENT DISTRICT:**

1. The following persons are elected to the offices shown, to wit:

_____	Chair
_____	Vice-Chair
<u>Brian Lamb</u>	Secretary
<u>Eric Davidson</u>	Treasurer
<u>Brian Howell</u>	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary

2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 10TH DAY OF December, 2020.

ATTEST:

**TOUCHSTONE COMMUNITY
DEVELOPMENT DISTRICT**

Print Name: _____
Secretary/ Assistant Secretary

Print Name : _____
Chair of the Board of Supervisors

**TOUCHSTONE
COMMUNITY DEVELOPMENT DISTRICT**

October 8, 2020 Minutes of the Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for the Touchstone Community Development District was held on **Thursday, October 8, 2020 at 9:00 a.m.** via conference call at 1-866-906-9330 with access code 9074748.

1. CALL TO ORDER/ROLL CALL

Brian Howell called the Regular Meeting of the Touchstone Community Development District to order on **Thursday, October 8, 2020 at 9:15 a.m.**

Board Members Present and Constituting a Quorum:

Kelly Evans	Chair
Laura Coffey	Vice Chair
Lori Campagna	Supervisor
Becky Wilson	Supervisor

Staff Members Present:

Brian Howell	District Manager, Meritus
John Vericker	District Counsel, Straley Robin Vericker

There were no members of the general public in attendance.

2. PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments.

3. BUSINESS ITEMS

A. Discussion on Landscape Program

Mr. Howell went over that he asked for some proposals from Fieldstone to fill in landscape beds. He also had the fence repaired and touch-up pressure washing done. Supervisor Evans asked if the landscape reports will continue; Mr. Howell said yes. Supervisor Evans would also like for follow-up updates about items on the reports. Mr. Howell said he will do an action item list to keep the Board updated.

B. Consideration of Resolution 2021-01; Re-Designating Officers

Mr. Howell explained that the resolution adds him as an Assistant Secretary. The Board reviewed the resolution.

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MOTION TO:	Approve Resolution 2021-01.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Wilson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

4. CONSENT AGENDA

- A. Consideration of Minutes of the Public Hearing & Regular Meeting Jul. 9, 2020**
- B. Consideration of Operations and Maintenance Expenditures June 2020**
- C. Consideration of Operations and Maintenance Expenditures July 2020**
- D. Consideration of Operations and Maintenance Expenditures August 2020**
- E. Review of Financial Statements Month Ending August 31, 2020**

The Board reviewed the Consent Agenda items. Supervisor Evans would like to have the financials be their own item on the agenda separate from the Consent Agenda.

MOTION TO:	Approve Consent Agenda items A-E.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Motion PASSED 4/0 - Motion Passed Unanimously

5. VENDOR/STAFF REPORTS

A. District Counsel

Mr. Vericker stated that live meetings will likely be required again in November. Supervisor Campagna asked if the meetings will be at the Meritus office. Mr. Howell confirmed.

B. District Engineer

There was nothing to report from the Engineer.

C. District Manager

i. Community Inspections

The Board reviewed the community inspection reports. Mr. Howell provided a brief update on maintenance items and the ponds.

91 **6. SUPERVISOR REQUESTS AND COMMENTS**

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93 Supervisor Coffey said that the Phase 7 project will look to close in March. Supervisor Evans
94 said that the District had just accepted the maintenance of the Phase 2 parks. Counsel will be
95 drafting the addendum of the Fieldstone contract for the next meeting.

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98 **7. PUBLIC COMMENTS**

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100 There were no public comments.

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103 **8. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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113 **Please note the entire meeting is available on disc.*

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115 **These minutes were done in summary format.*

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117 **Each person who decides to appeal any decision made by the Board with respect to any matter*
118 *considered at the meeting is advised that person may need to ensure that a verbatim record of*
119 *the proceedings is made, including the testimony and evidence upon which such appeal is to be*
120 *based.*

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122 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly**
123 **noticed meeting held on _____.**

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Signature

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130 _____
Printed Name

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132 **Title:**

133 **Secretary**

134 **Assistant Secretary**

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Signature

Printed Name

Title:

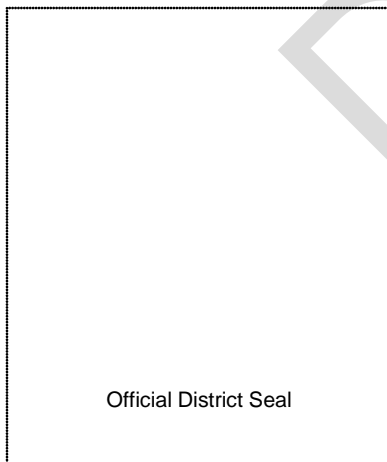
Chairman

Vice Chairman

Recorded by Records Administrator

Signature

Date



Official District Seal

TOUCHSTONE COMMUNITY DEVELOPMENT DISTRICT

November 3, 2020 Minutes of the Landowner's Election

Minutes of the Landowner's Election

The Landowner's Election of the Board of Supervisors for the Touchstone Community Development District were held on Tuesday, November 3, 2020 at 9:00 a.m. at the Offices of Meritus located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607.

1. CALL TO ORDER/ROLL CALL

Brian Lamb called the Landowner's Election of the Board of Supervisors of the Touchstone Community Development District to order on November 3, 2020 at 9:00 a.m.

Staff Members Present:

Brian Lamb	Meritus
Gene Roberts	District Manager, Meritus
John Vericker	District Counsel, Straley Robin Vericker
Dana Crosby Collier	District Counsel, Straley Robin Vericker
Kelly Evans	Landowner Representative, Lennar Homes

There were three members of the general public present.

2. APPOINTMENT OF MEETING CHAIRMAN

Brian Lamb from Meritus stated that he will be serving as the meeting chairman.

3. ANNOUNCEMENT OF CANDIDATES/CALL FOR NOMINATIONS

Mr. Lamb announced the candidates: Paulo Beckert, Lori Campagna, and Becky Wilson.

4. ELECTION OF SUPERVISORS

Mr. Lamb announced the results: Paulo Beckert received 410 votes, Lori Campagna received 410 votes, and Becky Wilson received 409 votes. Paulo Beckert and Lori Campagna will receive seats with four-year terms, and Becky Wilson will receive a seat with a two-year term.

5. OWNERS REQUESTS

There were no requests.

46 **6. ADJOURNMENT**

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48 The landowner's election was closed.

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51 **These minutes were done in summary format.*

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53 **Each person who decides to appeal any decision made by the Board with respect to any matter*
54 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
55 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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57 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
58 **meeting held on _____.**

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61 _____
62 **Signature**

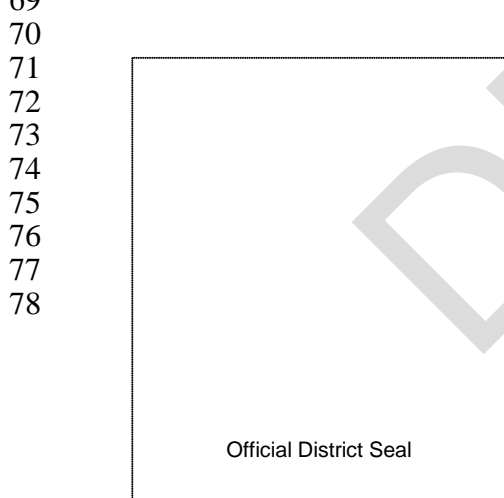
Signature

63
64 _____
65 **Printed Name**

Printed Name

66 **Title:**
67 **Secretary**
68 **Assistant Secretary**

Title:
 Chairman
 Vice Chairman



Recorded by Records Administrator

Signature

Date

Touchstone Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Field Stone	6516	\$ 1,830.00		Landscape Maintenance - Addendum - September
Field Stone	6517	4,849.46		Landscape Maintenance (Common Areas & Ponds) - September
Field Stone	6518	2,912.61	\$ 9,592.07	Landscape Maintenance - Addendum - September
Meritus Districts	10028	4,000.00		Management Services - September
Sitex Aquatics	4048B	675.00		Lake Service - September
Monthly Contract Sub-Total		\$ 14,267.07		
Variable Contract				
Egis	11567	\$ 472.00		Add Property - 10/01/19-10/01/20 - 08/07/20
Landmark	2170033 11	300.00		Professional Services - August
Straley Robin Vericker	18743	91.00		Professional Services - General - thru 08/15/20
Straley Robin Vericker	18907	289.00	\$ 380.00	Professional Services - General - thru 09/15/20
Variable Contract Sub-Total		\$ 1,152.00		
Utilities				
BOCC	1081055608 091020	\$ 39.31		Reclaim Water Service - thru 09/08/20
Utilities Sub-Total		\$ 39.31		
Regular Services				
Meritus Districts	10133	\$ 900.00		Dissemination Services Q4 FY20 Series 2019 - 09/30/20
Regular Services Sub-Total		\$ 900.00		

**Touchstone Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Additional Services				
Field Stone	6373	\$ 74.10		Irrigation Repair - 08/26/20
Spearem Enterprises, LLC	4356	80.00		Repair the fence - 08/27/20
Additional Services Sub-Total		\$ 154.10		
TOTAL:		\$ 16,512.48		

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

Chairman Vice Chairman Assistant Secretary



4801 122nd Ave. N
Clearwater, FL 33762

Invoice 6516

Date	PO#
09/01/20	
SalesRep	Terms
Scott LeRoy	Net 30

Bill To
Touchstone Commons & Ponds CDD c/o Meritus Corp 2005 Pan Am Circle, Suite 300 Tampa, FL 33607

Property Address
Touchstone Commons & Ponds CDD 4223 Globe Thistle Dr. Tampa, FL 33619

Item	Qty / UOM	Rate	Ext. Price	Amount
#2009 - Maintenance Addendum September 2020			\$1,830.00	\$1,830.00

Sales Tax	\$0.00
Grand Total	\$1,830.00

53900-4604

Q2

We wanted to share with you our new customer portal. This will allow you to manage your account online by having access to: viewing proposals and being able to electronically sign for new proposed work, viewing and submitting issues, as well as viewing and electronically paying your invoices.

To register, please use the following link: Fieldstone.PropertyServicePortal.com

Thank you so much and we look forward to assisting you with this great new feature we're able to offer. If you have any issues, please contact accountsreceivable@fieldstonels.com

Phone #	Fax #	E-mail	Web Site
(727) 822-7866	(727) 269-5490	accounting@fieldstonels.com	www.fieldstonels.com



4801 122nd Ave. N
Clearwater, FL 33762

Invoice 6517

Date	PO#
09/01/20	
SalesRep	Terms
Scott LeRoy	Net 30

Bill To
Touchstone Commons & Ponds CDD c/o Meritus Corp 2005 Pan Am Circle, Suite 300 Tampa, FL 33607

Property Address
Touchstone Commons & Ponds CDD 4223 Globe Thistle Dr. Tampa, FL 33619

Item	Qty / UOM	Rate	Ext. Price	Amount
#2509 - 2020 Maintenance Contract (Common Areas & Ponds) September 2020			\$4,849.46	\$4,849.46

Sales Tax	\$0.00
Grand Total	\$4,849.46

53900-4604
LR

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Phone #	Fax #	E-mail	Web Site
(727) 822-7866	(727) 269-5490	accounting@fieldstonels.com	www.fieldstonels.com



4801 122nd Ave. N
Clearwater, FL 33762

Invoice 6518

Date	PO#
09/01/20	
SalesRep	Terms
Brian Stephens	Net 30

Bill To
Touchstone Commons & Ponds CDD c/o Meritus Corp 2005 Pan Am Circle, Suite 300 Tampa, FL 33607

Property Address
Touchstone Commons & Ponds CDD 4223 Globe Thistle Dr. Tampa, FL 33619

Item	Qty / UOM	Rate	Ext. Price	Amount
#3304 - Maintenance Addendum -March 2020 Turnover September 2020			\$2,912.61	\$2,912.61

Sales Tax	\$0.00
Grand Total	\$2,912.61

53900 4604
412

We wanted to share with you our new customer portal. This will allow you to manage your account online by having access to: viewing proposals and being able to electronically sign for new proposed work, viewing and submitting issues, as well as viewing and electronically paying your invoices.

To register, please use the following link: Fieldstone.PropertyServicePortal.com

Thank you so much and we look forward to assisting you with this great new feature we're able to offer. If you have any issues, please contact accountsreceivable@fieldstonels.com

Phone #	Fax #	E-mail	Web Site
(727) 822-7866	(727) 269-5490	accounting@fieldstonels.com	www.fieldstonels.com

Meritus Districts

2005 Pan Am Circle
 Suite 300
 Tampa, FL 33607

Voice: 813-397-5121
 Fax: 813-873-7070

INVOICE

Invoice Number: 10028
 Invoice Date: Sep 1, 2020
 Page: 1

Bill To:
Touchstone CDD 2005 Pan Am Circle Suite 300 Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Touchstone CDD		Net Due	
	Shipping Method	Ship Date	Due Date
	Best Way		9/1/20

Quantity	Item	Description	Unit Price	Amount
		District Management Services - September		3,750.00
		Accounting Services		125.00
		Website Administration		125.00

Subtotal	4,000.00
Sales Tax	
Total Invoice Amount	4,000.00
Payment/Credit Applied	
TOTAL	4,000.00



Invoice

7643 Gate Parkway
 Suite# 104-167
 Jacksonville, FL 32256

Date	Invoice #
9/1/2020	4048B

Bill To
 Touchstone CDD
 Meritus Associations
 2005 Pan Am Cir, Ste 300
 Tampa, FL 33607

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Monthly Lake Service- 6 Waterways	675.00	675.00
<div data-bbox="365 1192 959 1423" data-label="Text"> <p>Please note that our remittance address has changed. Our new remittance address is: 7643 Gate Parkway Suite# 104-167 Jacksonville, FL 32256</p> </div>			
		<p>53900 1609 LR</p>	
		Total	\$675.00



INVOICE

Customer	Touchstone Community Development District
Acct #	805
Date	08/31/2020
Customer Service	Charisse Bitner
Page	1 of 1

Touchstone Community Development District
 c/o Meritus
 2005 Pan Am Circle, Suite 120
 Tampa, FL 33607

Payment Information	
Invoice Summary	\$ 472.00
Payment Amount	
Payment for:	Invoice#11567
100119345	

Thank You

Please detach and return with payment



Customer: Touchstone Community Development District

Invoice	Effective	Transaction	Description	Amount
11567	08/07/2020	Policy change	Policy #100119345 10/01/2019-10/01/2020 Florida Insurance Alliance Package - Add Property Due Date: 8/31/2020	472.00

Handwritten: \$3900, 4502
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Total	
\$	472.00

Thank You

FOR PAYMENTS SENT OVERNIGHT:
 Egis Insurance Advisors LLC, Fifth Third Wholesale Lockbox, Lockbox #234021, 4900 W. 95th St Oaklawn, IL 60453

Remit Payment To: Egis Insurance Advisors, LLC Lockbox 234021 PO Box 84021 Chicago, IL 60689-4002	(321)233-9939 sclimer@egisadvisors.com	Date
		08/31/2020



Property Schedule

Schedule Items Effective As of: 10/01/2019

Touchstone Community Development District

Policy No.: 100119345
Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Description Address		Year Built	Eff. Date	Building Value		Total Insured Value
			Const Type	Term Date	Contents Value		
	Roof Shape	Roof Pitch			Roof Covering	Covering Replaced	Roof Yr Blt
1	Entry Monuments (2)			08/07/2020	\$5,000		\$5,000
	Camden Field Pkwy & S 78th St Tampa FL 33619		Masonry non combustible	10/01/2020			
2	6' PVC Fencing			08/07/2020	\$250,000		\$250,000
	Various		Non combustible	10/01/2020			
	Tampa FL 33619						
3	Irrigation Equipment (Well Pumps, Controllers)			08/07/2020	\$75,000		\$75,000
	Various		Pump / lift station	10/01/2020			
	Tampa FL 33619						
Total:			Building Value	Contents Value	Insured Value		
			\$330,000	\$0	\$330,000		

Sign: _____

Print Name: _____

Date: _____



8515 Palm River Road, Tampa, FL 33619-4315 | 813-621-7841 | Fax 813-621-6761 | mail@lesc.com | www.lesc.com

Invoice

Touchstone CDD
 c/o Meritus
 2005 Pan Am Circle, Ste 300
 Tampa, FL 33607

Invoice Date: Sep 15, 2020
Invoice No: 2170033-11
Billing Through: Aug 31, 2020

Touchstone CDD (2170033:)

Phase ID	Phase Description	Contract Amount	% Complete	Contract Billed To Date	Current Services
2.1-DE	District Engineer				\$300.00
Conduct Site Inspection for Drainage Issues and Landscape Maintenance					
	<i>Description</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>	
	Senior Professional Engineer	2.00	\$150.00	\$300.00	

Amount Due This Invoice: \$300.00

Handwritten: STBw
 2/03
 ↘

Straley Robin Vericker

1510 W. Cleveland Street
Tampa, FL 33606
Telephone (813) 223-9400 * Facsimile (813) 223-5043
Federal Tax Id. - 20-1778458

Touchstone Community Development District
2005 Pan Am Circle, Suite 300
Tampa, FL 33607

August 25, 2020
Client: 001492
Matter: 000001
Invoice #: 18743

Page: 1

RE: General

For Professional Services Rendered Through August 15, 2020

SERVICES

Date	Person	Description of Services	Hours	
7/20/2020	LB	FINALIZE QUARTERLY REPORT; PREPARE EMAIL TO DISSEMINATION AGENT TRANSMITTING QUARTERLY REPORT FOR PERIOD ENDED JUNE 30, 2020.	0.2	
8/3/2020	JMV	REVIEW COMMUNICATION FROM N. HICKS; DRAFT EMAIL TO N. HICKS; REVIEW LEGAL NOTICE.	0.2	
Total Professional Services			0.4	\$91.00

PERSON RECAP

Person		Hours	Amount
JMV	John M. Vericker	0.2	\$61.00
LB	Lynn Butler	0.2	\$30.00

51400-3107
RL

August 25, 2020
Client: 001492
Matter: 000001
Invoice #: 18743

Page: 2

Total Services	\$91.00	
Total Disbursements	\$0.00	
Total Current Charges		\$91.00

PAY THIS AMOUNT		\$91.00
------------------------	--	----------------

Please Include Invoice Number on all Correspondence

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400 * Facsimile (813) 223-5043

Federal Tax Id. - 20-1778458

Touchstone Community Development District
2005 Pan Am Circle, Suite 300
Tampa, FL 33607

September 23, 2020
Client: 001492
Matter: 000001
Invoice #: 18907

Page: 1

RE: General

For Professional Services Rendered Through September 15, 2020

SERVICES

Handwritten: KB 3107 51420

Date	Person	Description of Services	Hours	
8/27/2020	JMV	REVIEW COMMUNICATION FROM G. ROBERTS; DRAFT EMAIL TO G. ROBERTS.	0.1	
9/1/2020	JMV	REVIEW COMMUNICATION FROM L. COFFEY; REVIEW PHASE 7 PLAT; DRAFT EMAIL TO L. COFFEY.	0.4	
9/3/2020	LB	PREPARE DRAFT PUBLICATION AD FOR LANDOWNERS ELECTION.	0.3	
9/7/2020	JMV	PREPARE LEGAL NOTICE FOR CDD LANDOWNER MEETING.	0.3	
Total Professional Services			1.1	\$289.00

PERSON RECAP

Person		Hours	Amount
JMV	John M. Vericker	0.8	\$244.00
LB	Lynn Butler	0.3	\$45.00

September 23, 2020
Client: 001492
Matter: 000001
Invoice #: 18907

Page: 2

Total Services	\$289.00	
Total Disbursements	\$0.00	
Total Current Charges		\$289.00

PAY THIS AMOUNT	\$289.00
------------------------	-----------------

Please Include Invoice Number on all Correspondence



Hillsborough County Florida

CUSTOMER NAME	ACCOUNT NUMBER	BILL DATE	DUE DATE
TOUCHSTONE COMMUNITY DEVELOPMENT DISTRICT	1081055608	09/10/2020	10/01/2020

Service Address: 7651 CAMDEN FIELD PKWY

S-Page 1 of 1



METER NUMBER	PREVIOUS DATE	PREVIOUS READ	PRESENT DATE	PRESENT READ	CONSUMPTION (IN GALLONS)	READ TYPE	METER DESCRIPTION
61024546	08/07/2020	94137	09/08/2020	96630	249300	ACTUAL	RECLAIM

Service Address Charges

Reclaimed Water Usage Charge	\$39.31
Total Service Address Charges	\$39.31

Summary of Account Charges

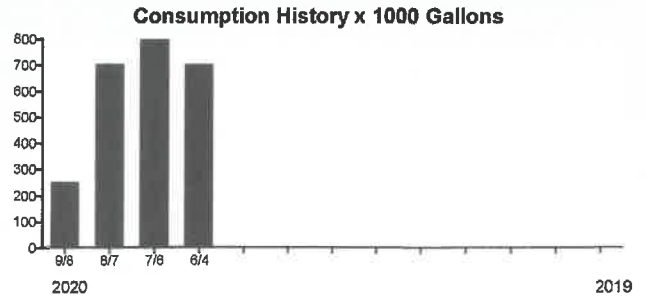
Previous Balance	\$247.14
Net Payments - Thank You	(\$247.14)
Total Account Charges	\$39.31

AMOUNT DUE	\$39.31
-------------------	----------------

Important Message

Lawn irrigation is restricted to specific days and times. Excessive irrigation may damage lawns, harm the environment, and result in fines. Find your watering days and ways to conserve water at HCFLGov.net/WaterConservation or call (813) 663-3295.

BOCC Approved Rate Increases Are Effective Oct. 1, 2020. Customers using 7,000 gallons of water monthly will have an average bill increase of 5.85%. Visit HCFLGov.net/Water, Water Rates & Fees tab for details.



Make checks payable to: **BOCC**
ACCOUNT NUMBER: 1081055608

Hillsborough County Florida

ELECTRONIC PAYMENTS BY CHECK OR

Automated Payment Line: (813) 276 8526
Internet Payments: HCFLGov.net/WaterBill
Additional Information: HCFLGov.net/Water



THANK YOU!



TOUCHSTONE COMMUNITY DEVELOPMENT DISTRICT
2005 PAN AM CIRCLE SUITE 300
TAMPA FL 33607-6008

Received
SEP 21 2020

DUE DATE	10/01/2020
AMOUNT DUE	\$39.31
AMOUNT PAID	

0010810556083

00000039313

Meritus Districts

2005 Pan Am Circle
Suite 300
Tampa, FL 33607

Voice: 813-397-5121
Fax: 813-873-7070

INVOICE

Invoice Number: 10133
Invoice Date: Sep 30, 2020
Page: 1

Bill To:
Touchstone CDD 2005 Pan Am Circle Suite 300 Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Touchstone CDD		Net Due	
Shipping Method		Ship Date	Due Date
Best Way			9/30/20

Quantity	Item	Description	Unit Price	Amount
		Dissemination Services Q4 Fiscal year 2020 Bond Series 2019		900.00

Subtotal	900.00
Sales Tax	
Total Invoice Amount	900.00
Payment/Credit Applied	
TOTAL	900.00



4801 122nd Ave. N
Clearwater, FL 33762

Invoice 6373

Date	PO#
08/26/20	
SalesRep	Terms
Daniel Escobar	Net 30

Bill To
Touchstone Commons & Ponds CDD c/o Meritus Corp 2005 Pan Am Circle, Suite 300 Tampa, FL 33607

Property Address
Touchstone Commons & Ponds CDD 4223 Globe Thistle Dr. Tampa, FL 33619

Item	Qty / UOM	Rate	Ext. Price	Amount
#4869 - T&M Irrigation Repair (Use This One) Irrigation repairs found during inspection.			\$74.10	\$74.10

Sales Tax	\$0.00
Grand Total	\$74.10

53900 4611
412

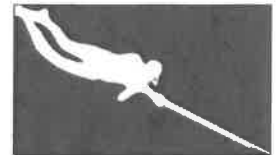
We wanted to share with you our new customer portal. This will allow you to manage your account online by having access to: viewing proposals and being able to electronically sign for new proposed work, viewing and submitting issues, as well as viewing and electronically paying your invoices.

To register, please use the following link: Fieldstone.PropertyServicePortal.com

Thank you so much and we look forward to assisting you with this great new feature we're able to offer. If you have any issues, please contact accountsreceivable@fieldstonels.com

Phone #	Fax #	E-mail	Web Site
(727) 822-7866	(727) 269-5490	accounting@fieldstonels.com	www.fieldstonels.com

Spearem Enterprises, LLC
 7842 Land O' Lakes Blvd. #335
 land o lakes, FL 34638
 +1 7273643349
 spearem.jmb@gail.com



INVOICE

BILL TO

Touchstone
 Meritus
 2005 Pan Am Circle
 Ste 300
 Tampa, FL 33607

INVOICE # 4356
DATE 08/27/2020
DUE DATE 09/11/2020
TERMS Net 15

DESCRIPTION	QTY	RATE	AMOUNT
Labor repair the fence at 4213 Globe Thistle	1	80.00	80.00

It is anticipated that permits will not be required for the above work, and if required, the associated costs will be added to the price stated below. Any existing conditions that are not reasonably discoverable prior to the job start date, which in anyway interferes with the safe and satisfactory completion of this job, will be corrected by an additional work order and estimate for approval prior to resuming job. Spearem Enterprises, LLC is not responsible for any delays in performance of service that are due in full or in part to circumstances beyond our control. Spearem Enterprises, LLC is not responsible for damage, personal or property damage by others at the job site.

Whether actual or consequential, or any claim arising out of or relating to "Acts of God".

Job will Commence within 30 days of receiving signed, approved proposal-weather permitting.

BALANCE DUE **\$80.00**

53900.4605
 67

Touchstone Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Field Stone	6898	\$ 1,830.00		Landscape Maintenance - Addendum - October
Field Stone	6899	4,849.45		Landscape Maintenance (Common Areas & Ponds) - October
Field Stone	6900	2,912.61	\$ 9,592.06	Landscape Maintenance - Addendum - October
Meritus Districts	10099	4,000.00		Management Services - October
Meritus Districts	CM10023	-125.00	\$ 3,875.00	Credit for October Accounting Services - 10/01/20
Sitex Aquatics	4149B	675.00		Lake Service - October
Monthly Contract Sub-Total		\$ 14,142.06		
Variable Contract				
Landmark	2170033 12	\$ 210.00		Professional Services - September
Straley Robin Vericker	18991	669.50		Professional Services - General - thru 10/15/20
Variable Contract Sub-Total		\$ 879.50		
Utilities				
BOCC	1081055608 101220	\$ 7.08		Reclaim Water Service - thru 10/06/20
Utilities Sub-Total		\$ 7.08		
Regular Services				
ADA Site Compliance	1414	\$ 1,500.00		Technological Auditing - 10/26/20
DEO	83577	175.00		FY21 Special District Fee - 10/01/20
Egis	11810	8,672.00		Renew Policy - 10/01/20/-10/01/21
Tampa Bay Times	109938 092320	486.50		Meeting Schedule - 09/23/20

Touchstone Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Tampa Bay Times	111712 101420	992.00	\$ 1,478.50	Landowners Election - 10/14/20
Regular Services Sub-Total		\$ 11,825.50		
Additional Services				
Field Stone	6795	\$ 1,444.19		Annuals - 09/29/20
Field Stone	7120	1,416.42	\$ 2,860.61	Addendum Phase 2 Park - 10/13/20
Optimal Outsource	OPT0412065	88.11		Printing, Inserting & Mailing - 10/05/20
Optimal Outsource	OPT0412069	177.11		Printing, Inserting & Mailing - 10/05/20
Optimal Outsource	OPT0412070	113.03	\$ 378.25	Printing, Inserting & Mailing - 10/05/20
Spearem Enterprises, LLC	4420	80.00		Repaired Fence Panel - 10/06/20
Additional Services Sub-Total		\$ 3,318.86		
TOTAL:		\$ 30,173.00		

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

Chairman Vice Chairman Assistant Secretary



FIELDSTONE

4801 122nd Ave. N
Clearwater, FL 33762

Invoice 6898

Date	PO#
10/01/20	
SalesRep	Terms
Scott LeRoy	Net 30

Bill To
Touchstone Commons & Ponds CDD c/o Meritus Corp 2005 Pan Am Circle Suite #300 Tampa, FL 33607

Property Address
Touchstone Commons & Ponds CDD 4223 Globe Thistle Dr. Tampa, FL 33619

Item	Qty / UOM	Rate	Ext. Price	Amount
#2009 - Maintenance Addendum October 2020			\$1,830.00	\$1,830.00

Sales Tax	\$0.00
Grand Total	\$1,830.00

BB

539.00
4604

We wanted to share with you our new customer portal. This will allow you to manage your account online by having access to: viewing proposals and being able to electronically sign for new proposed work, viewing and submitting issues, as well as viewing and electronically paying your invoices.

To register, please use the following link: Fieldstone.PropertyServicePortal.com

Thank you so much and we look forward to assisting you with this great new feature we're able to offer. If you have any issues, please contact accountsreceivable@fieldstonels.com

Phone #	Fax #	E-mail	Web Site
(727) 822-7866	(727) 269-5490	accounting@fieldstonels.com	www.fieldstonels.com



4801 122nd Ave. N
Clearwater, FL 33762

Invoice 6899

Date	PO#
10/01/20	
SalesRep	Terms
Scott LeRoy	Net 30

Bill To
Touchstone Commons & Ponds CDD c/o Meritus Corp 2005 Pan Am Circle Suite #300 Tampa, FL 33607

Property Address
Touchstone Commons & Ponds CDD 4223 Globe Thistle Dr. Tampa, FL 33619

Item	Qty / UOM	Rate	Ext. Price	Amount
#2509 - 2020 Maintenance Contract (Common Areas & Ponds) October 2020			\$4,849.45	\$4,849.45

Sales Tax \$0.00
Grand Total \$4,849.45

Handwritten: 18 53900 4604

We wanted to share with you our new customer portal. This will allow you to manage your account online by having access to: viewing proposals and being able to electronically sign for new proposed work, viewing and submitting issues, as well as viewing and electronically paying your invoices.

To register, please use the following link: Fieldstone.PropertyServicePortal.com

Thank you so much and we look forward to assisting you with this great new feature we're able to offer. If you have any issues, please contact accountsreceivable@fieldstonels.com

Phone #	Fax #	E-mail	Web Site
(727) 822-7866	(727) 269-5490	accounting@fieldstonels.com	www.fieldstonels.com



4801 122nd Ave. N
Clearwater, FL 33762

Invoice 6900

Date	PO#
10/01/20	
SalesRep	Terms
Brian Stephens	Net 30

Bill To
Touchstone Commons & Ponds CDD c/o Meritus Corp 2005 Pan Am Circle Suite #300 Tampa, FL 33607

Property Address
Touchstone Commons & Ponds CDD 4223 Globe Thistle Dr. Tampa, FL 33619

Item	Qty / UOM	Rate	Ext. Price	Amount
#3304 - Maintenance Addendum -March 2020 Turnover October 2020			\$2,912.61	\$2,912.61

Sales Tax	\$0.00
Grand Total	\$2,912.61

53900
4604

We wanted to share with you our new customer portal. This will allow you to manage your account online by having access to: viewing proposals and being able to electronically sign for new proposed work, viewing and submitting issues, as well as viewing and electronically paying your invoices.

To register, please use the following link: Fieldstone.PropertyServicePortal.com

Thank you so much and we look forward to assisting you with this great new feature we're able to offer. If you have any issues, please contact accountsreceivable@fieldstonels.com

Phone #	Fax #	E-mail	Web Site
(727) 822-7866	(727) 269-5490	accounting@fieldstonels.com	www.fieldstonels.com

Meritus Districts

2005 Pan Am Circle
 Suite 300
 Tampa, FL 33607

CREDIT MEMO

Credit Memo Number: CM10023
 Credit Date: Oct 1, 2020
 Page: 1

Voice: 813-397-5121
 Fax: 813-873-7070

Credit To:

Touchstone CDD
 2005 Pan Am Circle
 Suite 300
 Tampa, FL 33607

Customer ID	Customer PO	Sales Rep ID
Touchstone CDD		

Quantity	Item	Description	Unit Price	Amount
	Accounting Services	Credit for October accounting services charge		-125.00
Subtotal				-125.00
Sales Tax				
Freight				
TOTAL				-125.00




Invoice

7643 Gate Parkway
 Suite# 104-167
 Jacksonville, FL 32256

Date	Invoice #
10/1/2020	4149B

Bill To
 Touchstone CDD
 Meritus Associations
 2005 Pan Am Cir, Ste 300
 Tampa, FL 33607

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Monthly Lake Service- 6 Waterways 	675.00	675.00
<div data-bbox="363 1541 959 1772" data-label="Text"> <p>Please note that our remittance address has changed. Our new remittance address is:</p> <p>7643 Gate Parkway Suite# 104-167 Jacksonville, FL 32256</p> </div>			
		Total	\$675.00



8515 Palm River Road, Tampa, FL 33619-4315 | 813-621-7841 | Fax 813-621-6761 | mail@lesc.com | www.lesc.com

Invoice

Touchstone CDD
 c/o Meritus
 2005 Pan Am Circle, Ste 300
 Tampa, FL 33607

Invoice Date: Oct 15, 2020
Invoice No: 2170033-12
Billing Through: Sep 30, 2020

Touchstone CDD (2170033:)

Phase ID	Phase Description	Contract Amount	% Complete	Contract Billed To Date	Current Services
2.1-DE	District Engineer				\$210.00
	Locate Off-Site Tower for Fall Zone				
	<i>Description</i>		<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
	Senior Professional Engineer		0.50	\$150.00	\$75.00
	Survey Field Crew		1.00	\$135.00	\$135.00

Handwritten notes: "3100" and "5120" with initials "BS" and "JTB".

Amount Due This Invoice: \$210.00

INVOICES ARE DUE UPON RECEIPT - NO DISCOUNTS. UNPAID AMOUNTS WILL BEAR INTEREST AT 1-1/2% PER MONTH, WHICH IS AN ANNUAL PERCENTAGE RATE OF 18%. PURCHASER AGREES TO PAY ALL COSTS AND FEES FOR COLLECTION ON ACCOUNTS REMAINING UNPAID IN EXCESS OF 30 DAYS INCLUDING, BUT NOT LIMITED TO, ATTORNEY'S FEES AND ATTORNEY'S FEES ON APPEAL. ALL PAYMENTS RECEIVED ON PAST DUE ACCOUNTS WILL BE APPLIED FIRST TO INTEREST, THEN TO PRINCIPAL.

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400 * Facsimile (813) 223-5043

Federal Tax Id. - 20-1778458

Touchstone Community Development District
2005 Pan Am Circle, Suite 300
Tampa, FL 33607

October 22, 2020

Client: 001492

Matter: 000001

Invoice #: 18991

Page: 1

RE: General

For Professional Services Rendered Through October 15, 2020

Handwritten: 3107
5140

SERVICES

Date	Person	Description of Services	Hours	
9/16/2020	LB	FINALIZE PUBLICATION AD FOR LANDOWNER'S ELECTION; PREPARE EMAIL TO MERITUS TRANSMITTING PUBLICATION AD AND INSTRUCTIONS FOR SAME.	0.2	
9/28/2020	LB	PREPARE DRAFT QUARTERLY REPORT TO DISSEMINATION AGENT FOR PERIOD ENDING SEPTEMBER 30, 2020 RE SERIES 2018 BONDS.	0.2	
10/1/2020	JMV	REVIEW COMMUNICATION FROM M. ALVAREZ; REVIEW LEGAL NOTICE.	0.2	
10/3/2020	JMV	PREPARE QUARTERLY DISTRICT COUNSEL DISCLOSURE REPORT.	0.3	
10/6/2020	LB	FINALIZE QUARTERLY REPORT TO DISSEMINATION AGENT; PREPARE EMAIL TO DISSEMINATION AGENT TRANSMITTING SAME.	0.2	
10/7/2020	JMV	TELEPHONE CALL FROM B. HOWELL; REVIEW AGENDA PACKET AND PREPARE FOR CDD BOARD MEETING.	0.4	
10/8/2020	JMV	REVIEW UPDATED EMERGENCY ORDER PROCEDURES; PREPARE FOR AND ATTEND CDD BOARD MEETING; REVIEW FIELDSTONE PROPOSAL; PREPARE SECOND AMENDMENT TO LANDSCAPE MAINTENANCE AGREEMENT.	1.0	
Total Professional Services			2.5	\$669.50

October 22, 2020
Client: 001492
Matter: 000001
Invoice #: 18991

Page: 2

PERSON RECAP

Person		Hours	Amount
JMV	John M. Vericker	1.9	\$579.50
LB	Lynn Butler	0.6	\$90.00
	Total Services		\$669.50
	Total Disbursements		\$0.00
	Total Current Charges		\$669.50

PAY THIS AMOUNT **\$669.50**

Please Include Invoice Number on all Correspondence



Hillsborough County Florida

CUSTOMER NAME	ACCOUNT NUMBER	BILL DATE	DUE DATE
TOUCHSTONE COMMUNITY DEVELOPMENT DISTRICT	1081055608	10/12/2020	11/02/2020

Service Address: 7651 CAMDEN FIELD PKWY

S-Page 1 of 1

METER NUMBER	PREVIOUS DATE	PREVIOUS READ	PRESENT DATE	PRESENT READ	CONSUMPTION (IN GALLONS)	READ TYPE	METER DESCRIPTION
61024546	09/08/2020	96630	10/06/2020	96857	22700	ACTUAL	RECLAIM

Service Address Charges

Reclaimed Water Usage Charge	\$7.08
Total Service Address Charges	\$7.08

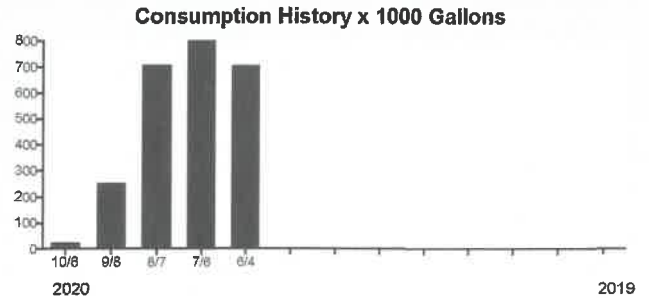
Summary of Account Charges

Previous Balance	\$39.31
Net Payments - Thank You	(\$39.31)
Total Account Charges	\$7.08

AMOUNT DUE	\$7.08
-------------------	---------------

Important Message

Worried about wasting water from an inefficient irrigation system? If you would like your system evaluated, call UF/IFAS Extension Hillsborough County, at 813-744-5519, EXT. 54142, 54144 or 54137 to see if a free evaluation can help conserve water.



Hillsborough County Florida

Make checks payable to: **BOCC**
ACCOUNT NUMBER: 1081055608

ELECTRONIC PAYMENTS BY CHECK OR

Automated Payment Line: (813) 276 8526
Internet Payments: HCFLGov.net/WaterBill
Additional Information: HCFLGov.net/Water



THANK YOU!



TOUCHSTONE COMMUNITY DEVELOPMENT DISTRICT
2005 PAN AM CIRCLE SUITE 300
TAMPA FL 33607-6008

Received

OCT 19 2020

DUE DATE	11/02/2020
AMOUNT DUE	\$7.08
AMOUNT PAID	

0010810556083

00000007088

ADA Site Compliance
 6400 Boynton Beach Blvd 742721
 Boynton Beach, FL 33474
 accounting@adasitecompliance.com



Invoice

BILL TO
Touchstone CDD

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1414	10/26/2020	\$1,500.00	11/09/2020	Net 14	

DESCRIPTION	AMOUNT
Technological Auditing, Compliance Shield, Customized Accessibility Policy, and Consulting with Accessibility and Compliance Experts	1,500.00
BALANCE DUE	\$1,500.00

JIB
J194 

Florida Department of Economic Opportunity, Special District Accountability Program
FY 2020/2021 Special District Fee Invoice and Update Form
 Required by Sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Invoice No.: 83577			Date Invoiced: 10/01/2020
Annual Fee: \$175.00	Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/02/2020: \$175.00

STEP 1: Review the following information, make changes directly on the form, and sign and date:

1. Special District's Name, Registered Agent's Name, and Registered Office Address:

Touchstone Community Development District
 Mr. Brian K. Lamb
 Meritus
 2005 Pan Am Circle, Suite 300
 Tampa, FL 33607



Received
 OCT 05 2020

- 2. Telephone: (813) 397-5121
- 3. Fax: (813) 873-7070
- 4. Email: brian.lamb@merituscorp.com
- 5. Status: Independent
- 6. Governing Body: Elected
- 7. Website Address: www.touchstonecdd.com
- 8. County(ies): Hillsborough
- 9. Function(s): Community Development
- 10. Boundary Map on File: 09/26/2017
- 11. Creation Document on File: 09/26/2017
- 12. Date Established: 09/26/2017
- 13. Creation Method: Local Ordinance
- 14. Local Governing Authority: Hillsborough County
- 15. Creation Document(s): County Ordinance 17-24
- 16. Statutory Authority: Chapter 190, Florida Statutes
- 17. Authority to Issue Bonds: Yes
- 18. Revenue Source(s): Assessments
- 19. Most Recent Update: 10/04/2018

I do hereby certify that the information above (changes noted if necessary) is accurate and complete as of this date.
 Registered Agent's Signature: Date 10/6/20

STEP 2: Pay the annual fee or certify eligibility for the zero fee:

- a. **Pay the Annual Fee:** Pay the annual fee online by following the instructions at www.Floridajobs.org/SpecialDistrictFee or by check payable to the Department of Economic Opportunity.
- b. **Or, Certify Eligibility for the Zero Fee:** By initialing each of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **ALL** of the following statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be verified.
 - 1. ___ This special district and its Certified Public Accountant determined the special district is not a component unit of a local general-purpose government.
 - 2. ___ This special district is in compliance with the reporting requirements of the Department of Financial Services.
 - 3. ___ This special district reported \$3,000 or less in annual revenues to the Department of Financial Services on its Fiscal Year 2018/2019 Annual Financial Report (if created since then, attach an income statement verifying \$3,000 or less in revenues).

Department Use Only: Approved: ___ Denied: ___ Reason: _____

STEP 3: Make a copy of this form for your records.

STEP 4: Mail this form and payment (if paying by check) to the Department of Economic Opportunity, Bureau of Budget Management, 107 E. Madison Street, MSC 120, Tallahassee, FL 32399-4124. Direct any questions to (850) 717-8430.

INVOICE



Customer	Touchstone Community Development District
Acct #	805
Date	09/03/2020
Customer Service	Charisse Bitner
Page	1 of 1

Touchstone Community Development District
 c/o Meritus
 2005 Pan Am Circle, Suite 120
 Tampa, FL 33607

Payment Information	
Invoice Summary	\$ 8,672.00
Payment Amount	
Payment for:	Invoice#11810
100110345	

Thank You

Please detach and return with payment



Customer: Touchstone Community Development District

Invoice	Effective	Transaction	Description	Amount
11810	10/01/2020	Renew policy	Policy #100110345 10/01/2020-10/01/2021 Florida Insurance Alliance Package - Renew policy Due Date: 9/3/2020 <i>53900 4502 \$3291⁰⁰ property</i>	8,672.00
		<i>51300 4501 \$2421⁰⁰ pub off</i>	<i>53900 4503 \$2960⁰⁰ gen. liab.</i>	

Total
\$ 8,672.00

Thank You

*FOR PAYMENTS SENT OVERNIGHT:
 Egis Insurance Advisors LLC, Fifth Third Wholesale Lockbox, Lockbox #234021, 4900 W. 95th St Oaklawn, IL 60453*

Remit Payment To: Egis Insurance Advisors, LLC Lockbox 234021 PO Box 84021 Chicago, IL 60689-4002	(321)233-9939	Date
	sclimer@egisadvisors.com	09/03/2020



PREMIUM SUMMARY

Touchstone Community Development District
c/o Meritus
2005 Pan Am Circle, Suite 300
Tampa, FL 33607

Term: October 1, 2020 to October 1, 2021

Quote Number: 100120345

PREMIUM BREAKDOWN

Property (Including Scheduled Inland Marine)	\$3,291
Crime	Not Included
Automobile Liability	Not Included
Hired Non-Owned Auto	Included
Auto Physical Damage	Not Included
General Liability	\$2,960
Public Officials and Employment Practices Liability	\$2,421
TOTAL PREMIUM DUE	\$8,672

IMPORTANT NOTE

Defense Cost - Outside of Limit, Does Not Erode the Limit for General Liability, Public Officials Liability, and Employment related Practices Liability.

Deductible does not apply to defense cost. Self-Insured Retention does apply to defense cost.

Additional Notes:

(None)

Tampa Bay Times

tampabay.com

Times Publishing Company

DEPT 3396

PO BOX 123396

DALLAS, TX 75312-3396

Toll Free Phone: 1 (877) 321-7355


Fed Tax ID 59-0482470

ADVERTISING INVOICE

Advertising Run Dates		Advertiser Name	
09/23/20		TOUCHSTONE	
Billing Date	Sales Rep	Customer Account	
09/23/2020	Deirdre Almeida	166541	
Total Amount Due		Ad Number	
\$486.50		0000109938	

PAYMENT DUE UPON RECEIPT

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
09/23/20	09/23/20	0000109938	Times	Legals CLS	Meeting Schedule	1	2x57 L	\$484.50
09/23/20	09/23/20	0000109938	Tampabay.com	Legals CLS	Meeting Schedule AffidavitMaterial	1	2x57 L	\$0.00 \$2.00


 51300
 4801

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

Tampa Bay Times

tampabay.com

DEPT 3396

PO BOX 123396

DALLAS, TX 75312-3396

Toll Free Phone: 1 (877) 321-7355

ADVERTISING INVOICE

Thank you for your business.

Advertising Run Dates		Advertiser Name	
09/23/20		TOUCHSTONE	
Billing Date	Sales Rep	Customer Account	
09/23/2020	Deirdre Almeida	166541	
Total Amount Due		Ad Number	
\$486.50		0000109938	

DO NOT SEND CASH BY MAIL

PLEASE MAKE CHECK PAYABLE TO:

TIMES PUBLISHING COMPANY

REMIT TO:

TOUCHSTONE
 ATTN: MERITUS
 2005 PAN AM CIRCLE #300
 TAMPA, FL 33607

Times Publishing Company
 DEPT 3396
 PO BOX 123396
 DALLAS, TX 75312-3396

**Tampa Bay Times
Published Daily**

**STATE OF FLORIDA
COUNTY OF Hillsborough**

} ss

Before the undersigned authority personally appeared Deirdre Almeida who on oath says that he/she is Legal Advertising Representative of the Tampa Bay Times a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter RE: Meeting Schedule was published in Tampa Bay Times: 9/23/20 in said newspaper in the issues of Baylink Hillsborough

Affiant further says the said Tampa Bay Times is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

**NOTICE OF REGULAR BOARD MEETING SCHEDULE
FISCAL YEAR 2021
TOUCHSTONE COMMUNITY DEVELOPMENT DISTRICT**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Touchstone Community Development District has scheduled their Regular Board Meetings for Fiscal Year 2021 to be held at the offices of Meritus Corporations located at 2005 Pan Am Circle Suite 300 Tampa, FL 33607 on the following dates at 9:00 a.m.:

October	08, 2020	9:00 a.m.
November	12, 2020	9:00 a.m.
December	10, 2020	9:00 a.m.
January	14, 2021	9:00 a.m.
February	11, 2021	9:00 a.m.
March	11, 2021	9:00 a.m.
April	08, 2021	9:00 a.m.
May	13, 2021	9:00 a.m.
June	10, 2021	9:00 a.m.
July	08, 2021	9:00 a.m.
August	12, 2021	9:00 a.m.
September	09, 2021	9:00 a.m.

There may be occasions when one or more Supervisors will participate by telephone. At the above location there will be present a speaker telephone so that interested persons can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in these meetings is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

If any person decides to appeal any decision made by the Board with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made, at his or her own expense, and which record includes the testimony and evidence on which the appeal is based.

*Please note that because of the COVID-19 public health emergency and to protect the public and follow the CDC guidance regarding social distancing, such meetings may be held telephonically, virtually, or at another location in the event the above location is not available. Please check the District's website for the latest information: <http://touchstonecdd.com/>

Brian Lamb
District Manager

Run Date: 09/23/2020

0000109938

Signature Affiant

Sworn to and subscribed before me this 09/23/2020

Signature of Notary Public

Personally known or produced identification

Type of identification produced _____



Tampa Bay Times

tampabay.com

Times Publishing Company
 DEPT 3396
 PO BOX 123396
 DALLAS, TX 75312-3396
 Toll Free Phone: 1 (877) 321-7355
 Fed Tax ID 59-0482470

ADVERTISING INVOICE

Advertising Run Dates		Advertiser Name	
10/07/20 - 10/14/20		TOUCHSTONE	
Billing Date	Sales Rep	Customer Account	
10/14/2020	Deirdre Almeida	166541	
Total Amount Due		Ad Number	
\$992.00		0000111712	

PAYMENT DUE UPON RECEIPT

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
10/07/20	10/14/20	0000111712	Times	Legals CLS	Landowners Election	2	2x64 L	\$992.00
10/07/20	10/14/20	0000111712	Tampabay.com	Legals CLS	Landowners Election	2	2x64 L	\$0.00

SRW
BY 4801

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

Tampa Bay Times

tampabay.com

DEPT 3396
 PO BOX 123396
 DALLAS, TX 75312-3396
 Toll Free Phone: 1 (877) 321-7355

ADVERTISING INVOICE

Thank you for your business.

Advertising Run Dates		Advertiser Name	
10/07/20 - 10/14/20		TOUCHSTONE	
Billing Date	Sales Rep	Customer Account	
10/14/2020	Deirdre Almeida	166541	
Total Amount Due		Ad Number	
\$992.00		0000111712	

DO NOT SEND CASH BY MAIL

PLEASE MAKE CHECK PAYABLE TO: TIMES PUBLISHING COMPANY

TOUCHSTONE
 ATTN: MERITUS
 2005 PAN AM CIRCLE #300
 TAMPA, FL 33607

Received

OCT 21 2020

REMIT TO:

Times Publishing Company
 DEPT 3396
 PO BOX 123396
 DALLAS, TX 75312-3396



4801 122nd Ave. N
Clearwater, FL 33762

Invoice 6795

Date	PO#
09/29/20	
SalesRep	Terms
Daniel Escobar	Net 30

Bill To
Touchstone Commons & Ponds CDD c/o Meritus Corp 2005 Pan Am Circle Suite #300 Tampa, FL 33607

Property Address
Touchstone Commons & Ponds CDD 4223 Globe Thistle Dr. Tampa, FL 33619

Item	Qty / UOM	Rate	Ext. Price	Amount
			\$1,444.19	\$1,444.19

#4914 - Touchstone Mix Annuals

Fieldstone Proposes to:

- Install (400) 4" Seasonal Annuals
- Install (20) bags of pine fine

this includes labor and Materials

Annuals - 09/29/2020

*53900
4607*

\$1,444.19

Sales Tax	\$0.00
Grand Total	\$1,444.19

We wanted to share with you our new customer portal. This will allow you to manage your account online by having access to: viewing proposals and being able to electronically sign for new proposed work, viewing and submitting issues, as well as viewing and electronically paying your invoices.

To register, please use the following link: Fieldstone.PropertyServicePortal.com

Thank you so much and we look forward to assisting you with this great new feature we're able to offer. If you have any issues, please contact accountsreceivable@fieldstonels.com

Phone #	Fax #	E-mail	Web Site
(727) 822-7866	(727) 269-5490	accounting@fieldstonels.com	www.fieldstonels.com



4801 122nd Ave. N
Clearwater, FL 33762

Invoice 7120

Date	PO#
10/13/20	
SalesRep	Terms
Scott LeRoy	Net 30

Bill To
Touchstone Commons & Ponds CDD c/o Meritus Corp 2005 Pan Am Circle Suite #300 Tampa, FL 33607

Property Address
Touchstone Commons & Ponds CDD 4223 Globe Thistle Dr. Tampa, FL 33619

Item	Qty / UOM	Rate	Ext. Price	Amount
#5556 - Addendum Phase 2 Park October 2020			\$1,416.42	\$1,416.42

SL
Saw
LeRoy

Sales Tax	\$0.00
Grand Total	\$1,416.42

We wanted to share with you our new customer portal. This will allow you to manage your account online by having access to: viewing proposals and being able to electronically sign for new proposed work, viewing and submitting issues, as well as viewing and electronically paying your invoices.

To register, please use the following link: Fieldstone.PropertyServicePortal.com

Thank you so much and we look forward to assisting you with this great new feature we're able to offer. If you have any issues, please contact accountsreceivable@fieldstonels.com

Phone #	Fax #	E-mail	Web Site
(727) 822-7866	(727) 269-5490	accounting@fieldstonels.com	www.fieldstonels.com



7 Rancho Cr
 Lake Forest, CA 92630
 (949) 916-3700
 billing@optimaloutsource.com

Thanks for your order!

Meritus Associations
 2005 Pan Am Circle, Suite 120
 Tampa, FL 33607

Invoice OPT0412065

Oct 5, 2020

Client Meritus Associations-381
 Association Not selected
 Product Mail My PDF
 Job Number HATFk7TNXMPDF
 Job Name Touchstone CDD
 PO Number Ballot & Proxy Landowner 2020
 Due Date Nov 4, 2020

Summary

	Qty	Price	Tax	Subtotal
Materials & Services	1	38.610	T	\$38.61
Printing, inserting and mailing.				
99 1-5 sheets @ \$0.27 base (\$0.12 each additional sheet)				
99 2 Sheets total: 38.61				
99 #10 Envelope				
Postage 1 oz Letter	99	0.500	N	\$49.50
Subtotal				\$88.11
Tax				\$3.28
Total				\$91.39

\$88.11

All Optimal Outsource, Inc. invoices will be considered accepted as presented unless written notification of dispute is made by customer to Optimal Outsource, Inc. within 30 days of invoice date. Any sums not paid by the invoice due date will be subject to a late charge of the lower of ten percent (10%) per annum or the maximum interest rate permitted by applicable law.

Make check payable to:

Optimal Outsource
 7 Rancho Cr
 Lake Forest, CA 92630



7 Rancho Cr
 Lake Forest, CA 92630
 (949) 916-3700
 billing@optimaloutsource.com

Thanks for your order!

Meritus Associations
 2005 Pan Am Circle, Suite 120
 Tampa, FL 33607

Invoice OPT0412069

Oct 5, 2020

Client Meritus Associations-381
 Association Not selected
 Product Mail My PDF
 Job Number HELjEkaF3MPDF
 Job Name Touchstone
 PO Number Ballet & Proxy LO Election2020
 Due Date Nov 4, 2020

Summary	Qty	Price	Tax	Subtotal
Materials & Services	1	77.610	T	\$77.61
Printing, inserting and mailing. 199 1-5 sheets @ \$0.27 base (\$0.12 each additional sheet) 199 2 Sheets total: 77.61 199 #10 Envelope				
Postage 1 oz Letter	199	0.500	N	\$99.50
Subtotal				\$177.11
Tax				\$6.60
Total				\$183.71

All Optimal Outsource, Inc. invoices will be considered accepted as presented unless written notification of dispute is made by customer to Optimal Outsource, Inc. within 30 days of invoice date. Any sums not paid by the invoice due date will be subject to a late charge of the lower of ten percent (10%) per annum or the maximum interest rate permitted by applicable law.

Make check payable to:

Optimal Outsource
 7 Rancho Cr
 Lake Forest, CA 92630

\$177.11



7 Rancho Cr
 Lake Forest, CA 92630
 (949) 916-3700
 billing@optimaloutsource.com

Invoice OPT0412070

Oct 5, 2020

Client Meritus Associations-381
 Association Not selected
 Product Mail My PDF
 Job Number HATRUeK4FMPDF
 Job Name Touchstone CDD
 PO Number Ballot & Proxy Landowner 2020
 Due Date Nov 4, 2020

Thanks for your order!

Meritus Associations
 2005 Pan Am Circle, Suite 120
 Tampa, FL 33607

Summary

	Qty	Price	Tax	Subtotal
Materials & Services	1	49.530	T	\$49.53
Printing, inserting and mailing. 127 1-5 sheets @ \$0.27 base (\$0.12 each additional sheet) 127 2 Sheets total: 49.53 127 #10 Envelope				
Postage 1 oz Letter	127	0.500	N	\$63.50
Subtotal				\$113.03
Tax				\$4.21
Total				\$117.24

\$113.03

All Optimal Outsource, Inc. invoices will be considered accepted as presented unless written notification of dispute is made by customer to Optimal Outsource, Inc. within 30 days of invoice date. Any sums not paid by the invoice due date will be subject to a late charge of the lower of ten percent (10%) per annum or the maximum interest rate permitted by applicable law.

Make check payable to:

Optimal Outsource
 7 Rancho Cr
 Lake Forest, CA 92630

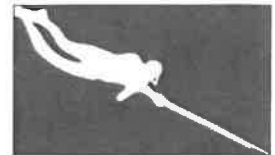
Spearem Enterprises, LLC

7842 Land O' Lakes Blvd. #335

Land O' Lakes, FL

+1 7273643349

spearem.jmb@gail.com



INVOICE

BILL TO

Touchstone

Meritus

2005 Pan Am Circle

Ste 300

Tampa, FL 33607

INVOICE # 4420

DATE 10/06/2020

DUE DATE 10/21/2020

TERMS Net 15

By 4603 5390

DESCRIPTION	QTY	RATE	AMOUNT
Labor Repaired the fence panel On Camden Field Parkway	1	80.00	80.00

It is anticipated that permits will not be required for the above work, and if required, the associated costs will be added to the price stated below. Any existing conditions that are not reasonably discoverable prior to the job start date, which in anyway interferes with the safe and satisfactory completion of this job, will be corrected by an additional work order and estimate for approval prior to resuming job. Spearem Enterprises, LLC is not responsible for any delays in performance of service that are due in full or in part to circumstances beyond our control. Spearem Enterprises, LLC is not responsible for damage, personal or property damage by others at the job site.

Whether actual or consequential, or any claim arising out of or relating to "Acts of God".

Job will Commence within 30 days of receiving signed, approved proposal-weather permitting.

BALANCE DUE

\$80.00

Touchstone Community Development District

Preliminary Financial Statements
(Unaudited)

Period Ending
October 31, 2020



Meritus Districts
2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607
Phone (813) 873-7300 ~ Fax (813) 873-7070

Touchstone Community Development District

Balance Sheet

As of 10/31/2020
(In Whole Numbers)

	General Fund	Debt Service Fund - Series 2018	Debt Service Fund - Series 2019	Capital Projects Fund - Series 2018	Capital Projects Fund - Series 2019	General Fixed Assets Account Group	General Long-Term Debt	Total
Assets								
Cash-Operating Account	5,434	0	0	0	0	0	0	5,434
Investment-Revenue 2018 (5000)	0	125,063	0	0	0	0	0	125,063
Investment-Interest 2018 (5001)	0	0	0	0	0	0	0	0
Investment-Sinking 2018 (5002)	0	0	0	0	0	0	0	0
Investment-Reserve 2018 (5003)	0	167,363	0	0	0	0	0	167,363
Investment-Prepayment 2018 (5004)	0	1,962	0	0	0	0	0	1,962
Investment-Construction 2018 (5005)	0	0	0	60	0	0	0	60
Investment-Revenue 2019 (9000)	0	0	7	0	0	0	0	7
Investment-Interest 2019 (9001)	0	0	147	0	0	0	0	147
Investment-Reserve 2019 (9003)	0	0	284,988	0	0	0	0	284,988
Investment-Construction 2019 (9005)	0	0	0	0	4	0	0	4
Investment-Annexation 2019 (9006)	0	0	0	0	364,213	0	0	364,213
Investment-Cost of Issuance 2019 (9007)	0	0	0	0	0	0	0	0
Accounts Receivable - Other	0	0	0	0	0	0	0	0
Due From Developer	0	0	0	0	0	0	0	0
Assessments Receivable - Tax Roll	0	0	0	0	0	0	0	0
Prepaid Expenses	0	0	0	0	0	0	0	0
Prepaid General Liability Insurance	0	0	0	0	0	0	0	0
Prepaid Professional Liability	0	0	0	0	0	0	0	0
Prepaid Trustee Fees	1,347	0	0	0	0	0	0	1,347
Deposits	249	0	0	0	0	0	0	249
Construction Work In Progress	0	0	0	0	0	13,621,210	0	13,621,210
Amount Available-Debt Service	0	0	0	0	0	0	576,804	576,804
Amount To Be Provided-Debt Service	0	0	0	0	0	0	14,408,196	14,408,196
Other	0	0	0	0	0	0	0	0
Total Assets	<u>7,030</u>	<u>294,387</u>	<u>285,142</u>	<u>60</u>	<u>364,217</u>	<u>13,621,210</u>	<u>14,985,000</u>	<u>29,557,045</u>
Liabilities								
Accounts Payable	48,287	0	0	0	0	0	0	48,287
Accounts Payable - Other	0	0	0	0	0	0	0	0
Due to Developer	0	0	0	0	0	0	0	0
Unearned Revenue	0	0	0	0	0	0	0	0
Unearned Revenues	0	0	0	0	0	0	0	0
Due To Debt Service Fund	0	0	0	0	0	0	0	0
Accrued Expenses Payable	0	0	0	0	0	0	0	0
Revenue Bonds Payable-Series 2018	0	0	0	0	0	0	5,185,000	5,185,000
Revenue Bonds Payable-Series 2019	0	0	0	0	0	0	9,800,000	9,800,000
Total Liabilities	<u>48,287</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>14,985,000</u>	<u>59 15,033,287</u>

Touchstone Community Development District

Balance Sheet

As of 10/31/2020
(In Whole Numbers)

	General Fund	Debt Service Fund - Series 2018	Debt Service Fund - Series 2019	Capital Projects Fund - Series 2018	Capital Projects Fund - Series 2019	General Fixed Assets Account Group	General Long-Term Debt	Total
Fund Equity & Other Credits								
Fund Balance-All Other Reserves	0	294,386	285,140	60	364,215	0	0	943,800
Fund Balance-Unreserved	(16,873)	0	0	0	0	0	0	(16,873)
Investment In General Fixed Assets	0	0	0	0	0	13,621,210	0	13,621,210
Other	(24,384)	1	1	0	2	0	0	(24,380)
Total Fund Equity & Other Credits	<u>(41,257)</u>	<u>294,387</u>	<u>285,142</u>	<u>60</u>	<u>364,217</u>	<u>13,621,210</u>	<u>0</u>	<u>14,523,758</u>
Total Liabilities & Fund Equity	<u>7,030</u>	<u>294,387</u>	<u>285,142</u>	<u>60</u>	<u>364,217</u>	<u>13,621,210</u>	<u>14,985,000</u>	<u>29,557,045</u>

Touchstone Community Development District

Statement of Revenues and Expenditures

001 - General Fund
From 10/1/2020 Through 10/31/2020
(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments - Service Charges				
O&M Assmts - Tax Roll	307,524	0	(307,524)	(100)%
O&M Assessments - Off Roll	258,810	0	(258,810)	(100)%
Total Revenues	566,334	0	(566,334)	(100)%
Expenditures				
Financial & Administrative				
District Manager	45,000	3,750	41,250	92 %
District Engineer	7,500	210	7,290	97 %
Disclosure Report	8,400	0	8,400	100 %
Trustees Fees	8,000	337	7,663	96 %
Accounting Services	3,750	0	3,750	100 %
Auditing Services	6,000	0	6,000	100 %
Postage, Phone, Faxes, Copies	1,000	378	622	62 %
Public Officials Insurance	2,500	0	2,500	100 %
Legal Advertising	2,500	992	1,508	60 %
Bank Fees	500	0	500	100 %
Dues, Licenses & Fees	200	175	25	13 %
Miscellaneous Fees	300	0	300	100 %
Email Hosting	600	0	600	100 %
Website Administration	1,800	125	1,675	93 %
ADA Website Vendor	1,500	1,500	0	0 %
Legal Counsel				
District Counsel	9,500	670	8,831	93 %
Electric Utility Services				
Electric Utility Services	100,000	4,477	95,523	96 %
Water-Sewer Combination Services				
Water Utility Services	25,000	7	24,993	100 %
Other Physical Environment				
Property & Casualty Insurance	12,000	0	12,000	100 %
General Liability Insurance	3,000	0	3,000	100 %
Landscape Maintenance - Contract	150,000	11,008	138,992	93 %
Repairs & Maintenance	20,000	80	19,920	100 %
Wetland Maintenance	10,000	0	10,000	100 %
Plant Replacement Program	25,000	0	25,000	100 %
Mulch	25,000	0	25,000	100 %
Waterway Management Services	20,000	675	19,325	97 %
Irrigation Maintenance	16,600	0	16,600	100 %
Road & Street Facilities				
Drainage Repairs & Maintenance	25,000	0	25,000	100 %
Reserve				
Capital Reserve	35,684	0	35,684	100 %
Total Expenditures	566,334	24,384	541,950	96 %
Excess of Revenues Over (Under) Expenditures	0	(24,384)	(24,384)	0 %
Fund Balance, Beginning of Period	0	(16,873)	(16,873)	0 %
Fund Balance, End of Period	0	(41,257)	(41,257)	0 %

Touchstone Community Development District

Statement of Revenues and Expenditures

200 - Debt Service Fund - Series 2018

From 10/1/2020 Through 10/31/2020

(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments - Capital Improvements				
DS Assmts - Tax Roll	330,900	0	(330,900)	(100)%
Interest Earnings				
Interest Earnings	<u>0</u>	<u>1</u>	<u>1</u>	<u>0 %</u>
Total Revenues	<u>330,900</u>	<u>1</u>	<u>(330,899)</u>	<u>(101)%</u>
Expenditures				
Debt Service Payments				
Interest Payment	235,900	0	235,900	100 %
Principal Payment	<u>95,000</u>	<u>0</u>	<u>95,000</u>	<u>100 %</u>
Total Expenditures	<u>330,900</u>	<u>0</u>	<u>330,900</u>	<u>100 %</u>
Excess of Revenues Over (Under) Expenditures	<u>0</u>	<u>1</u>	<u>1</u>	<u>0 %</u>
Fund Balance, Beginning of Period	0	294,386	294,386	0 %
Fund Balance, End of Period	<u>0</u>	<u>294,387</u>	<u>294,387</u>	<u>0 %</u>

Touchstone Community Development District

Statement of Revenues and Expenditures

201 - Debt Service Fund - Series 2019

From 10/1/2020 Through 10/31/2020

(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments - Capital Improvements				
DS Assmts - Tax Roll	565,613	0	(565,613)	(100)%
Interest Earnings				
Interest Earnings	<u>0</u>	<u>1</u>	<u>1</u>	<u>0 %</u>
Total Revenues	<u>565,613</u>	<u>1</u>	<u>(565,612)</u>	<u>(101)%</u>
Expenditures				
Debt Service Payments				
Interest Payment	375,613	0	375,613	100 %
Principal Payment	<u>190,000</u>	<u>0</u>	<u>190,000</u>	<u>100 %</u>
Total Expenditures	<u>565,613</u>	<u>0</u>	<u>565,613</u>	<u>100 %</u>
Excess of Revenues Over (Under) Expenditures	<u>0</u>	<u>1</u>	<u>1</u>	<u>0 %</u>
Fund Balance, Beginning of Period	0	285,140	285,140	0 %
Fund Balance, End of Period	<u>0</u>	<u>285,142</u>	<u>285,142</u>	<u>0 %</u>

Touchstone Community Development District
Statement of Revenues and Expenditures

300 - Capital Projects Fund - Series 2018
 From 10/1/2020 Through 10/31/2020
 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Excess of Revenues Over (Under) Expenditures	0	0	0	0 %
Fund Balance, Beginning of Period	0	60	60	0 %
Fund Balance, End of Period	0	60	60	0 %

Touchstone Community Development District

Statement of Revenues and Expenditures

301 - Capital Projects Fund - Series 2019

From 10/1/2020 Through 10/31/2020

(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Interest Earnings				
Interest Earnings	0	2	2	0 %
Total Revenues	0	2	2	0 %
Excess of Revenues Over (Under) Expenditures	0	2	2	0 %
Fund Balance, Beginning of Period	0	364,215	364,215	0 %
Fund Balance, End of Period	0	364,217	364,217	0 %

Touchstone Community Development District
Statement of Revenues and Expenditures

900 - General Fixed Assets Account Group
 From 10/1/2020 Through 10/31/2020
 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Fund Balance, Beginning of Period	0	13,621,210	13,621,210	0 %
Fund Balance, End of Period	<u>0</u>	<u>13,621,210</u>	<u>13,621,210</u>	<u>0 %</u>

Touchstone Community Development District
Reconcile Cash Accounts

Summary

Cash Account: 10101 Cash-Operating Account
Reconciliation ID: 10/31/20
Reconciliation Date: 10/31/2020
Status: Locked

Bank Balance	8,533.43
Less Outstanding Checks/Vouchers	3,099.55
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	5,433.88
Balance Per Books	<u>5,433.88</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

Touchstone Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account
Reconciliation ID: 10/31/20
Reconciliation Date: 10/31/2020
Status: Locked

Outstanding Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
1208	10/19/2020	System Generated Check/Voucher	378.25	Optimal Outsource
1211	10/27/2020	Series 2018 FY20 Tax Dist ID Excess Fees	2,721.30	Touchstone CDD
Outstanding Checks/Vouchers			3,099.55	

Touchstone Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 10/31/20

Reconciliation Date: 10/31/2020

Status: Locked

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
1201	9/24/2020	System Generated Check/Voucher	39.31	BOCC
1203	10/1/2020	System Generated Check/Voucher	4,900.00	Meritus Districts
1204	10/1/2020	System Generated Check/Voucher	289.00	Straley Robin Vericker
1205	10/8/2020	System Generated Check/Voucher	175.00	Florida Dept of Economic Opportunity
1206	10/8/2020	System Generated Check/Voucher	675.00	Sitex Aquatics
1207	10/8/2020	System Generated Check/Voucher	486.50	Tampa Bay Times
1209	10/22/2020	System Generated Check/Voucher	7.08	BOCC
1209	10/22/2020	System Generated Check/Voucher	(7.08)	BOCC
1210	10/22/2020	System Generated Check/Voucher	80.00	Spearem Enterprises
Cleared Checks/Vouchers			6,644.81	

Touchstone Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account
Reconciliation ID: 10/31/20
Reconciliation Date: 10/31/2020
Status: Locked

Cleared Deposits

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Deposit Number</u>
CR072	10/27/2020	FY20 Excess Fees - 10.27.20	<u>4,467.26</u>	
Cleared Deposits			<u>4,467.26</u>	



Meritus

MONTHLY MAINTENANCE INSPECTION GRADESHEET

Site: Touchstone

Date: 11/2/20

	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
AQUATICS				
DEBRIS	25	22	-3	Small amount of trash
INVASIVE MATERIAL (FLOATING)	20	18	-2	Alligator weed and algae in pond 5
INVASIVE MATERIAL (SUBMERSED)	20	20	0	Ok
FOUNTAINS/AERATORS	20	20	0	N/A
DESIRABLE PLANTS	15	15	0	N/A
AMENITIES				
CLUBHOUSE INTERIOR	4	4	0	
CLUBHOUSE EXTERIOR	3	3	0	
POOL WATER	10	10	0	
POOL TILES	10	10	0	
POOL LIGHTS	5	5	0	
POOL FURNITURE/EQUIPMENT	8	8	0	
FIRST AID/SAFETY ITEMS	10	10	0	
SIGNAGE (rules, pool, playground)	5	5	0	
PLAYGROUND EQUIPMENT	5	5	0	
RECREATIONAL FACILITIES	7	7	0	
RESTROOMS	6	6	0	
HARDSCAPE	10	10	0	
ACCESS & MONITORING SYSTEM	3	3	0	
IT/PHONE SYSTEM	3	3	0	
TRASH RECEPTACLES	3	3	0	
WATER FOUNTAINS	8	8	0	
MONUMENTS AND SIGNS				
CLEAR VISIBILITY (Landscaping)	25	25	0	Good
PAINTING	25	25	0	Good
CLEANLINESS	25	25	0	Good
GENERAL CONDITION	25	25	0	Good



Meritus

MONTHLY MAINTENANCE INSPECTION GRADESHEET

Site: Touchstone

Date: 11/2/20

	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
HIGH IMPACT LANDSCAPING				
ENTRANCE MONUMENT	40	30	-10	Entrance median needs new plants
RECREATIONAL AREAS	30	30	0	
SUBDIVISION MONUMENTS	30	30	0	
HARDSCAPE ELEMENTS				
WALLS/FENCING	15	15	0	
SIDEWALKS	30	30	0	
SPECIALTY MONUMENTS	15	15	0	N/A
STREETS	25	20	-5	Dirt in curbing
PARKING LOTS	15	15	0	N/A
LIGHTING ELEMENTS				
STREET LIGHTING	33	33	0	?
LANDSCAPE UP LIGHTING	22	22	0	
MONUMENT LIGHTING	30	30	0	
AMENITY CENTER LIGHTING	15	15	0	
GATES				
ACCESS CONTROL PAD	25	25	0	N/A
OPERATING SYSTEM	25	25	0	N/A
GATE MOTORS	25	25	0	N/A
GATES	25	25	0	N/A
SCORE	700	680	-20	97%

Manager's Signature: Gene Roberts

Supervisor's Signature: _____



MONTHLY LANDSCAPE MAINTENANCE INSPECTION GRADESHEET

Site: Touchstone

Date: Monday, November 2, 2020

MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
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LANDSCAPE MAINTENANCE

TURF	5	3	-2	<u>First section on Camden Fields is poor</u>
TURF FERTILITY	10	7	-3	<u>Needs fertility</u>
TURF EDGING	5	5	0	<u>Good</u>
WEED CONTROL - TURF AREAS	5	4	-1	<u>Broadleaf weeds</u>
TURF INSECT/DISEASE CONTROL	10	7	-3	<u>Chinch bugs</u>
PLANT FERTILITY	5	4	-1	<u>Fair</u>
WEED CONTROL - BED AREAS	5	3	-2	<u>Several areas need detailing</u>
PLANT INSECT/DISEASE CONTROL	5	4	-1	<u>Fungus on the Bulbine</u>
PRUNING	10	9	-1	<u>Some needed</u>
CLEANLINESS	5	5	0	<u>Good</u>
MULCHING	5	4	-1	<u>some areas need fresh mulch</u>
WATER/IRRIGATION MGMT	8	7	-1	<u>A few dry spots in the turf</u>
CARRYOVERS	5	4	-1	<u>Plant disease/ bed detailing</u>

SEASONAL COLOR/PERENNIAL MAINTENANCE

VIGOR/APPEARANCE	7	6	-1	<u>Fair</u>
INSECT/DISEASE CONTROL	7	7	0	<u></u>
DEADHEADING/PRUNING	3	3	0	<u></u>

SCORE

100	82	-18	82%
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Contractor Signature: _____

Manager's Signature: GR

Supervisor's Signature: _____

Touchstone November



There are several areas of Chinch bug damage along Camden Fields near the entrance.



Some areas will need to be re-sodded. Looks like a combination of irrigation issues, fungus and Chinch bugs.



Beds need weed detailing.



The Muhly grass is blooming and looks good.



The Fountain grass needs to be trimmed back.



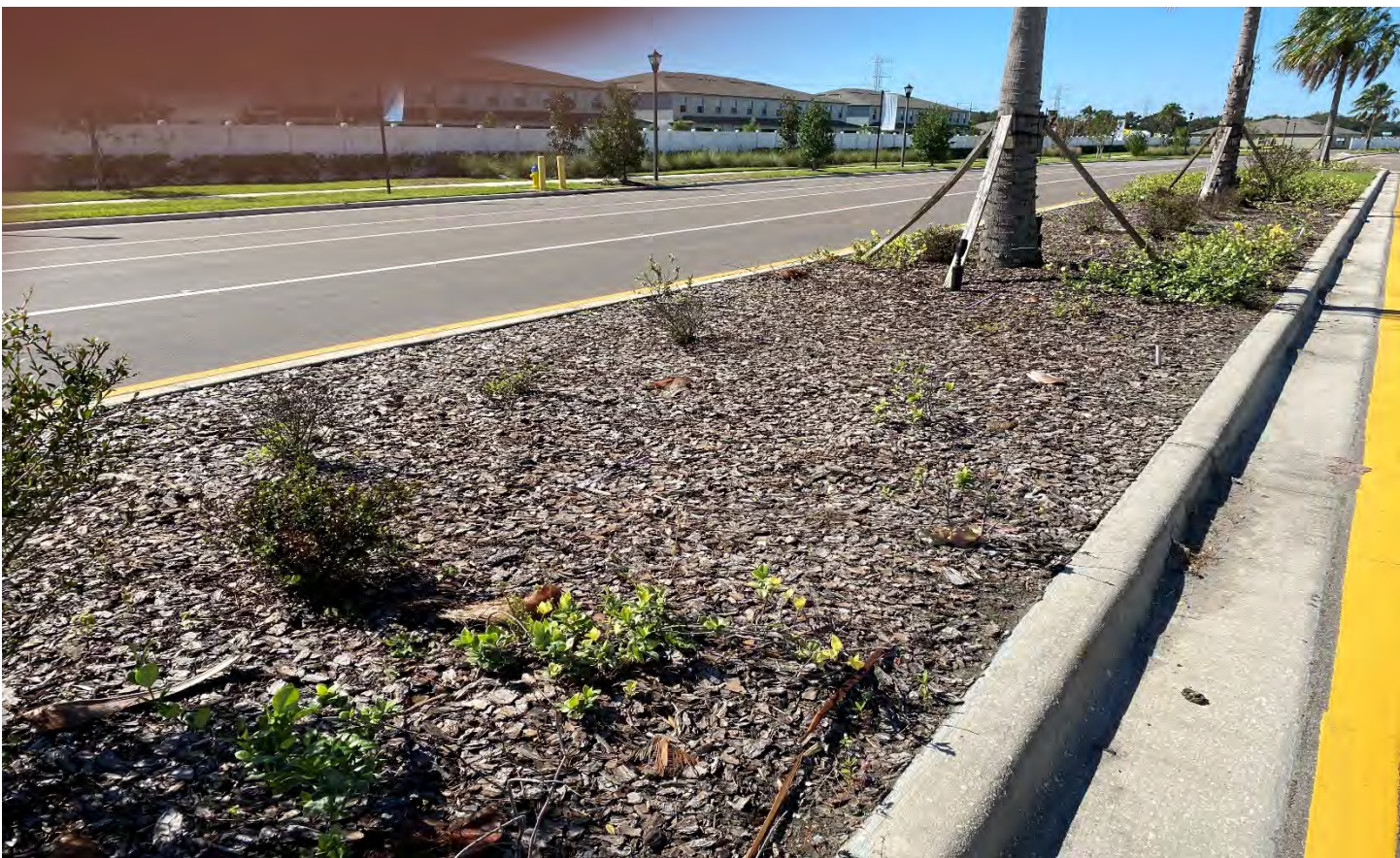
The turf is in need of Fall fertilization.



Tree wells need to be edged and weeded.



The Bulbine at the entrance needs fungicide treatment.



The median at the entrance needs plant material added.



The last Pocket park on Wild Senna has been landscaped.



There are four dead Sabal palms on Camden Fields extension.



Pond 5 has some Alligator weed and algae around the perimeter.



The other ponds look good.







Meritus

MONTHLY MAINTENANCE INSPECTION GRADESHEET

Site: Touchstone

Date: 12/3/20

	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
AQUATICS				
DEBRIS	25	20	-5	Construction debris in some of the ponds
INVASIVE MATERIAL (FLOATING)	20	18	-2	Some perimeter weeds
INVASIVE MATERIAL (SUBMERSED)	20	20	0	Ok
FOUNTAINS/AERATORS	20	20	0	N/A
DESIRABLE PLANTS	15	15	0	N/A
AMENITIES				
CLUBHOUSE INTERIOR	4	4	0	
CLUBHOUSE EXTERIOR	3	3	0	
POOL WATER	10	10	0	
POOL TILES	10	10	0	
POOL LIGHTS	5	5	0	
POOL FURNITURE/EQUIPMENT	8	8	0	
FIRST AID/SAFETY ITEMS	10	10	0	
SIGNAGE (rules, pool, playground)	5	5	0	
PLAYGROUND EQUIPMENT	5	5	0	
RECREATIONAL FACILITIES	7	7	0	
RESTROOMS	6	6	0	
HARDSCAPE	10	10	0	
ACCESS & MONITORING SYSTEM	3	3	0	
IT/PHONE SYSTEM	3	3	0	
TRASH RECEPTACLES	3	3	0	
WATER FOUNTAINS	8	8	0	
MONUMENTS AND SIGNS				
CLEAR VISIBILITY (Landscaping)	25	25	0	Good
PAINTING	25	25	0	Good
CLEANLINESS	25	25	0	Good
GENERAL CONDITION	25	25	0	Good



Meritus

MONTHLY MAINTENANCE INSPECTION GRADESHEET

Site: Touchstone

Date: 12/3/20

	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
HIGH IMPACT LANDSCAPING				
ENTRANCE MONUMENT	40	30	-10	Entrance median needs new plants
RECREATIONAL AREAS	30	30	0	
SUBDIVISION MONUMENTS	30	30	0	
HARDSCAPE ELEMENTS				
WALLS/FENCING	15	12	-3	Fence on South side of Camden needs pressure washing
SIDEWALKS	30	30	0	
SPECIALTY MONUMENTS	15	15	0	N/A
STREETS	25	20	-5	Dirt and trash in curbing-carryover
PARKING LOTS	15	15	0	N/A
LIGHTING ELEMENTS				
STREET LIGHTING	33	33	0	?
LANDSCAPE UP LIGHTING	22	22	0	
MONUMENT LIGHTING	30	30	0	
AMENITY CENTER LIGHTING	15	15	0	
GATES				
ACCESS CONTROL PAD	25	25	0	N/A
OPERATING SYSTEM	25	25	0	N/A
GATE MOTORS	25	25	0	N/A
GATES	25	25	0	N/A
SCORE	700	675	-25	96%

Manager's Signature: Gene Roberts

Supervisor's Signature: _____

Touchstone December



The Coleus are looking rough and should be changed out.



There's chinch bug damage on the south side of Camden Fields.



The turf on the north side of the road looks decent.



Turf along Camden Fields extension could use some fertility.



The Viburnum hedge row needs weed detailing.



Fresh mulch is needed in some areas.



Most of the Flax lilies in the median have died due to the median holding water.



The Bulbine was hit hard by fungus.



The turf in the pocket parks on Wild Senna needs to be treated for broadleaf weeds.



The ponds are in decent condition. There is some Alligator weed and some construction debris.





