

**TOUCHSTONE
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
REGULAR MEETING
JANUARY 9, 2020**

**TOUCHSTONE
COMMUNITY DEVELOPMENT DISTRICT
AGENDA**

JANUARY 9, 2020 at 9:00 a.m.

The offices of Lennar Homes
Located at 4600 W. Cypress Street - Suite 200, Tampa, FL 33607

District Board of Supervisors	Chairman Vice-Chair Assistant Secretary Assistant Secretary Assistant Secretary	Kelly Evans Laura Coffey Paulo Beckert Becky Wilson Lori Campagna
District Manager	Meritus Meritus	Brian Lamb Gene Roberts
District Attorney	Straley Robin Vericker	John Vericker
District Engineer	Landmark Engineering	Todd C. Amaden

All cellular phones and pagers must be turned off while in the meeting room

The regular meeting will begin at **9:00 a.m.** with the third section called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Agendas can be reviewed by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The fourth section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The fifth section is called **Vendor/Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final sections are called **Board of Supervisors Request and Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.**

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

January 9, 2020

Board of Supervisors
Touchstone Community Development District

Dear Board Members:

The Regular Meeting of Touchstone Community Development District will be held on **Thursday, January 9, 2020 at 9:00 a.m.** at the offices of Lennar Homes, located at 4600 W. Cypress Street - Suite 200, Tampa, FL 33607. Following is the Agenda for the Meeting:

Call In Number: 1-866-906-9330

Access Code: 4863181

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT ON AGENDA ITEMS**
- 3. BUSINESS ITEMS**
 - A. Matters of the District
- 4. CONSENT AGENDA**
 - A. Consideration of Minutes of the Regular Meeting November 14, 2019 Tab 01
 - B. Consideration of Operation and Maintenance Expenditures October 2019 Tab 02
 - C. Consideration of Operation and Maintenance Expenditures November 2019 Tab 03
 - D. Review of Financial Statements Month Ending November 30, 2019 Tab 04
- 5. VENDOR/STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager Tab 05
 - i. Community Inspection
- 6. BOARD OF SUPERVISORS REQUESTS AND COMMENTS**
- 7. PUBLIC COMMENTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,

Gene Roberts,
District Manager

**TOUCHSTONE
COMMUNITY DEVELOPMENT DISTRICT**

November 14, 2019 Minutes of the Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for the Touchstone Community Development District was held on **Thursday, November 14, 2019 at 9:00 a.m.** at the Offices of Lennar Homes, located at 4600 W. Cypress Street, Suite 200, Tampa, FL 33607.

1. CALL TO ORDER/ROLL CALL

Gene Roberts called the Regular Meeting of the Touchstone Community Development District out of recess and to order on **Thursday, November 14, 2019 at 9:00 a.m.**

Board Members Present and Constituting a Quorum:

Kelly Evans	Chair
Paulo Beckert	Supervisor
Lori Campagna	Supervisor
Becky Wilson	Supervisor

Staff Members Present:

Gene Roberts	Meritus	
Brian Lamb	Meritus	
Vivek Babbar	Straley Robin Vericker	
Steve Sanford	Greenberg Traurig	<i>via conference call</i>

There were no members of the general public in attendance.

2. PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments.

3. BUSINESS ITEMS

A. Consideration of Project Engineer's Report

Mr. Vericker went over the Engineer's Report from Landmark relating to the bond issuance. Supervisor Evans questioned why Parcel 7 was included. Mr. Babbar and Mr. Lamb explained that the money delegated for that parcel will be held in escrow until the District expansion takes place.

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MOTION TO:	Approve the Project Engineer’s Report in substantial form.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Campagna
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

B. Consideration of Second Supplemental Assessment Methodology Report

Mr. Lamb went over the Methodology Report. He reviewed the loan amount and assessment fees with the Board.

MOTION TO:	Approve the Second Supplemental Assessment Methodology Report.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Wilson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

C. Consideration of Resolution 2020-01; Delegation Resolution

- i. Bond Purchase Contract**
- ii. Preliminary Limited Offering Memorandum**
- iii. Continuing Disclosure Agreement**
- iv. Second Supplemental Trust Indenture**

Mr. Sanford explained the resolution the Board. There were no questions.

MOTION TO:	Approve Resolution 2020-01.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Wilson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

D. Consideration of Resolution 2020-02; District Expansion

Mr. Babbar reviewed the resolution with the Board.

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MOTION TO:	Approve Resolution 2020-02.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Campagna
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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4. CONSENT AGENDA

A. Consideration of Minutes of the Regular Meeting October 10, 2019

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The Board reviewed the minutes.

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MOTION TO:	Approve the October 10, 2019 minutes.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Wilson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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B. Consideration of the Operation and Maintenance Expenditures September 2019

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The Board reviewed the O&Ms.

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MOTION TO:	Approve the September 2019 O&Ms.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Campagna
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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C. Review of Financial Statements Month Ending September 30, 2019

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The financials were reviewed and accepted.

5. VENDOR/STAFF REPORTS

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A. District Counsel

B. District Engineer

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There was nothing additional to report from Counsel or the Engineer at this time.

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C. District Manager
i. Community Inspection

The Board reviewed the community inspection report. Supervisor Evans asked Mr. Roberts to follow up with Fieldstone regarding the approved landscape enhancement schedule. She also asked for Mr. Roberts to get a proposal to mulch the focal areas and to follow up with the aquatics vendor about algae in Pond 2. Supervisor Beckert will have the landscaping vendor who is doing Phase 3 installation address the landscape conditions in the median at the entrance.

6. SUPERVISOR REQUESTS AND COMMENTS

There were no supervisor requests at this time.

7. PUBLIC COMMENTS

There were no public comments.

8. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Campagna
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

156 **Please note the entire meeting is available on disc.*

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158 **These minutes were done in summary format.*

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160 **Each person who decides to appeal any decision made by the Board with respect to any matter*
161 *considered at the meeting is advised that person may need to ensure that a verbatim record of*
162 *the proceedings is made, including the testimony and evidence upon which such appeal is to be*
163 *based.*

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165 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly**
166 **noticed meeting held on _____.**

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170 _____
Signature

_____ **Signature**

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173 _____
Printed Name

_____ **Printed Name**

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175 **Title:**

Title:

176 **Secretary**

Chairman

177 **Assistant Secretary**

Vice Chairman

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Recorded by Records Administrator

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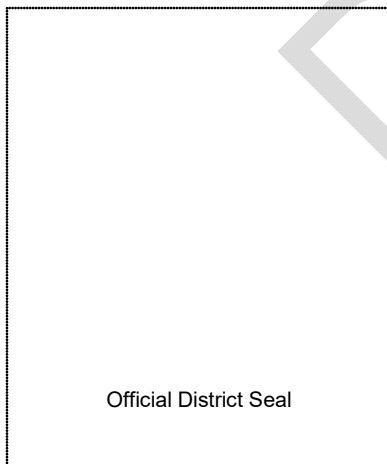
Signature

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Date



Official District Seal

Touchstone Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Aquatic Weed Control, Inc.	39890	\$ 328.00		Waterway Service - October
Field Stone	2153	4,849.46		Landscape Maintenance - October
Meritus Districts	9346	3,752.10		Management Services - October
Monthly Contract Sub-Total		\$ 8,929.56		
Variable Contract				
Aquatic Weed Control, Inc.	40627	\$ 925.00		Quarterly Wetland Maintenance - 10/01/19
Egis	9712	5,125.00		Insurance - 10/01/19-10/01/20
Grau and Associates	18736	500.00		FY19 Audit - 09/30/19
Meritus	9372	3,600.00		FY19 Series 2018 Dissemination Services - 10/01/19
Straley Robin Vericker	17623	538.70		Professional Services - General - thru 10/15/19
Variable Contract Sub-Total		\$ 10,688.70		
Utilities				
Tampa Electric	221007137385 100719	\$ 2,525.41		Electric Service - thru 10/01/19
Utilities Sub-Total		\$ 2,525.41		
Regular Services				
DEO	74705	\$ 175.00		Special District Fee - 10/01/19
Tampa Bay Times	17358 092719	393.00		Meeting Schedule - 09/27/19
Regular Services Sub-Total		\$ 568.00		
Additional Services				
Field Stone	2231	\$ 431.25		Irrigation Repair - 09/25/19
Field Stone	2290	1,444.75		Fall Mix Annuals - 10/01/19
Field Stone	22531	5,396.56	\$ 7,272.56	Property Cleanup - 10/09/19

**Touchstone Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
FieldStone Landscape	1964	74.00		Irrigation Repair - 08/13/19
Meritus	9391	750.00		FY19 Series 2018 Construction Accounting Services - 10/01/19
Additional Services Sub-Total		\$ 8,096.56		
TOTAL:		\$ 30,808.23		

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

Chairman Vice Chairman Assistant Secretary



Aquatic Weed Control, Inc.

P.O. Box 593258
Orlando, FL 32859

Phone: 407-859-2020
Fax: 407-859-3275

Invoice

Date	Invoice #
10/1/2019	39890

Bill To
Touchstone CDD/Meritus 2005 Pan Am Circle, Suite 300 Tampa, FL 33607

Customer P.O. No.	Payment Terms	Due Date
	Net 30	10/31/2019

Description	Amount
Monthly waterway service for the month this invoice is dated for 7 lakes associated with Touchstone CDD, Tampa.	328.00
<p>53900 - 4609 10-16-19 R</p>	

Thank you for your business.

Total	\$328.00
Payments/Credits	\$0.00
Balance Due	\$328.00

REVIEWEDthomas 10/30/2019



4801 122nd Ave. N
Clearwater, FL 33762

Invoice 2153

Date	PO#
10/01/19	
SalesRep	Terms
Scott LeRoy	Net 30

Bill To
Touchstone Commons & Ponds CDD c/o Meritus Corp 2005 Pan Am Circle, Suite 300 Tampa, FL 33607

Property Address
Touchstone Commons & Ponds CDD 4223 Globe Thistle Dr. Tampa, FL 33619

Item	Qty / UOM	Rate	Ext. Price	Amount
#197 - 2019 Maintenance Contract (Common Areas & Ponds) October 2019			\$4,849.46	\$4,849.46

Sales Tax \$0.00
Grand Total \$4,849.46

53960-4604
10.9.19
GR

Phone #	Fax #	E-mail	Web Site
(727) 822-7866	(727) 269-5490	accounting@fieldstonels.com	www.fieldstonels.com

REVIEWEDthomas 10/28/2019

Meritus Districts

2005 Pan Am Circle
 Suite 300
 Tampa, FL 33607

Voice: 813-397-5121
 Fax: 813-873-7070

INVOICE

Invoice Number: 9346
 Invoice Date: Oct 1, 2019
 Page: 1

Bill To:
Touchstone CDD 2005 Pan Am Circle Suite 300 Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Touchstone CDD		Net Due	
	Shipping Method	Ship Date	Due Date
	Best Way		10/1/19

Quantity	Item	Description	Unit Price	Amount
		District Management Services - October		3,750.00
		Postage - August		2.10

Subtotal	3,752.10
Sales Tax	
Total Invoice Amount	3,752.10
Payment/Credit Applied	
TOTAL	3,752.10

REVIEWEDdthomas 9/24/2019



Aquatic Weed Control, Inc.

P.O. Box 593258
Orlando, FL 32859

Phone: 407-859-2020
Fax: 407-859-3275

Invoice

Date	Invoice #
10/1/2019	40627

Bill To
Touchstone CDD/Meritus 2005 Pan Am Circle, Suite 300 Tampa, FL 33607

Customer P.O. No.	Payment Terms	Due Date
	Net 30	10/31/2019

Description	Amount
Quarterly Wetland maintenance for 7 wetland areas associated with Touchstone CDD. Completed 10/1/2019.	925.00
<p>53900 - 4609 10-9-19 Q</p>	

Thank you for your business.

Total	\$925.00
Payments/Credits	\$0.00
Balance Due	\$925.00

REVIEWEDthomas 10/30/2019



INVOICE

Customer	Touchstone Community Development District
Acct #	805
Date	09/17/2019
Customer Service	Charisse Bitner
Page	1 of 1

Touchstone Community Development District
 c/o Meritus
 2005 Pan Am Circle, Suite 120
 Tampa, FL 33607

Payment Information	
Invoice Summary	\$ 5,125.00
Payment Amount	
Payment for:	Invoice#9712
100119345	

Thank You

Please detach and return with payment



Customer: Touchstone Community Development District

Invoice	Effective	Transaction	Description	Amount
9712	10/01/2019	Renew policy	Policy #100119345 10/01/2019-10/01/2020 Florida Insurance Alliance Package - Renew policy Due Date: 9/17/2019 <i>Gen. liab -\$ 2819</i> <i>Pub. Off. \$ 2306</i>	5,125.00

<i>TW</i> <i>10.9.19</i>				Total
				\$ 5,125.00

Thank You

FOR PAYMENTS SENT OVERNIGHT:
 Egis Insurance Advisors LLC, Fifth Third Wholesale Lockbox, Lockbox #234021, 4900 W. 95th St Oaklawn, IL 60453

Remit Payment To: Egis Insurance Advisors, LLC	(321)233-9939	Date
Lockbox 234021 PO Box 84021 Chicago, IL 60689-4002	sclimer@egisadvisors.com	09/17/2019

REVIEWEDdthomas 10/28/2019

Grau and Associates

951 W. Yamato Road, Suite 280
Boca Raton, FL 33431-
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

*Touchstone Community Development District
2005 Pan Am Circle, Suite 300
Tampa, FL 33607*

Invoice No. 18736
Date 09/30/2019

SERVICE	AMOUNT
Audit FYE 09/30/2019	\$ <u>500.00</u>
Current Amount Due	\$ <u>500.00</u>

REVIEWEDdthomas 10/29/2019

0 - 30	31- 60	61 - 90	91 - 120	Over 120	Balance
500.00	0.00	0.00	0.00	0.00	500.00

Payment due upon receipt.

Meritus Districts

2005 Pan Am Circle
 Suite 300
 Tampa, FL 33607

Voice: 813-397-5121
 Fax: 813-873-7070

INVOICE

Invoice Number: 9372
 Invoice Date: Oct 1, 2019
 Page: 1

Bill To:
Touchstone CDD 2005 Pan Am Circle Suite 300 Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Touchstone CDD		Net Due	
	Shipping Method	Ship Date	Due Date
	Best Way		10/1/19

Quantity	Item	Description	Unit Price	Amount
		Dissemination Services Fiscal Year 2019 Bond Series 2018		3,600.00
		51300 3104		

REVIEWED thomas 10/23/2019

Subtotal	3,600.00
Sales Tax	
Total Invoice Amount	3,600.00
Payment/Credit Applied	
TOTAL	3,600.00

Straley Robin Vericker
 1510 W. Cleveland Street
 Tampa, FL 33606
 Telephone (813) 223-9400 * Facsimile (813) 223-5043
 Federal Tax Id. - 20-1778458

Touchstone Community Development District
 2005 Pan Am Circle, Suite 300
 Tampa, FL 33607

October 22, 2019
 Client: 001492
 Matter: 000001
 Invoice #: 17623

Page: 1

RE: General

For Professional Services Rendered Through October 15, 2019

SERVICES

Date	Person	Description of Services	Hours	
9/26/2019	LB	PREPARE DRAFT QUARTERLY REPORT TO DISSEMINATION AGENT FOR SERIES 2018 BONDS.	0.2	
9/30/2019	JMV	REVIEW COMMUNICATION FROM M. ALVAREZ; REVIEW LEGAL NOTICE.	0.2	
10/3/2019	JMV	PREPARE QUARTERLY DISTRICT COUNSEL UPDATE FOR BOND DISSEMINATION AGENT.	0.3	
10/7/2019	LB	FINALIZE QUARTERLY REPORT FOR PERIOD ENDED SEPTEMBER 30, 2019; PREPARE EMAIL TO DISSEMINATION AGENT TRANSMITTING SAME.	0.2	
10/9/2019	JMV	REVIEW AGENDA PACKET AND PREPARE FOR CDD BOARD MEETING.	0.3	
10/10/2019	JMV	PREPARE FOR AND ATTEND CDD BOARD MEETING.	0.4	
10/11/2019	KMS	REVIEW COMMUNICATIONS FROM K. EVANS; REVISE AND SEND SPECIAL WARRANTY DEED AND GRANT OF EASEMENTS.	0.3	
Total Professional Services			1.9	\$501.00

PERSON RECAP

Person	Hours	Amount
JMV John M. Vericker	1.2	\$366.00
KMS Kristen M. Schalter	0.3	\$75.00
LB Lynn Butler	0.4	\$60.00

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 10-28-19
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October 22, 2019
Client: 001492
Matter: 000001
Invoice #: 17623

Page: 2

DISBURSEMENTS

Date	Description of Disbursements	Amount
10/15/2019	Clerk, Circuit Court, Hillsborough County- Recording Fees- Recording Fees/Touchstone CDD - #1492-01	\$18.50
10/15/2019	Clerk, Circuit Court, Hillsborough County- Recording Fees- Recording Fees/Touchstone CDD - #1492-01	\$19.20
	Total Disbursements	\$37.70
	Total Services	\$501.00
	Total Disbursements	\$37.70
	Total Current Charges	\$538.70
	PAY THIS AMOUNT	\$538.70

Please Include Invoice Number on all Correspondence

Statement Date: 10/07/2019
Account: 221007137385

TOUCHSTONE COMMUNITY DEVELOPMENT DISTRICT
4299 S 78TH ST
TAMPA, FL 33619-6961

Current month's charges:	\$2,525.41
Total amount due:	\$2,525.41
Payment Due By:	10/28/2019

Your Account Summary

Previous Amount Due	\$2,001.12
Payment(s) Received Since Last Statement	-\$2,001.12
Current Month's Charges	\$2,525.41
Total Amount Due	\$2,525.41



Always assume that a downed power line is energized. Visit tampaelectric.com/safety for more safety tips.

00000381-0000945-Page 1 of 4

REVIEWED dthomas 10/28/2019

Amount not paid by due date may be assessed a late payment charge and an additional deposit.

Go solar now! No roof required.

Sun Select shared solar is a simple way to have solar, whether or not a rooftop system is an option for you. Go to tampaelectric.com/sunselect to see why Sun Select makes sense for you, the community, and the environment.



To ensure prompt credit, please return stub portion of this bill with your payment. Make checks payable to TECO.



WAYS TO PAY YOUR BILL



See reverse side for more information

Account: 221007137385

Current month's charges:	\$2,525.41
Total amount due:	\$2,525.41
Payment Due By:	10/28/2019

Amount Enclosed \$ _____
645210381981

Received
OCT 10 2019

00000381 01 AV 0.38 93607 FTECO110071923350810 00000 03 01000000 015 03 14523 002


TOUCHSTONE COMMUNITY DEVELOPMENT DISTRICT
2005 PAN AM CIR, STE 300
TAMPA, FL 33607-6008

MAIL PAYMENT TO:
TECO
P.O. BOX 31318
TAMPA, FL 33631-3318



Account: 221007137385
Statement Date: 10/07/2019
Current month's charges due 10/28/2019

Details of Charges – Service from 08/31/2019 to 10/01/2019

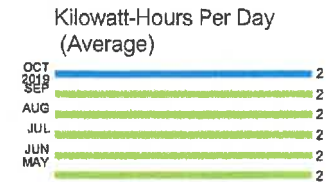
Service for: 4299 S 78TH ST, TAMPA, FL 33619-6961

Rate Schedule: General Service - Non Demand

Meter Number	Read Date	Current Reading	-	Previous Reading	=	Total Used	Multiplier	Billing Period
J25981	10/01/2019	396		327		69 kWh	1	32 Days

Basic Service Charge						\$18.14		
Energy Charge		69 kWh @ \$0.05916/kWh				\$4.08		
Fuel Charge		69 kWh @ \$0.03227/kWh				\$2.23		
Florida Gross Receipt Tax						\$0.63		
Electric Service Cost						\$25.08		

Tampa Electric Usage History



Details of Charges – Service from 08/31/2019 to 10/01/2019

Service for: 4299 S 78TH ST, TAMPA, FL 33619-6961

Rate Schedule: Lighting Service

Lighting Service Items LS-1 (Bright Choices) for 32 days

Lighting Energy Charge	1450 kWh @ \$0.02904/kWh	\$42.11
Fixture & Maintenance Charge	70 Fixtures	\$907.60
Lighting Pole / Wire	70 Poles	\$1502.04
Lighting Fuel Charge	1450 kWh @ \$0.03194/kWh	\$46.31
Florida Gross Receipt Tax		\$2.27
Lighting Charges		\$2,500.33

Total Current Month's Charges

\$2,525.41



Florida Department of Economic Opportunity, Special District Accountability Program
FY 2019/2020 Special District Fee Invoice and Update Form
 Required by Sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Invoice No.: 74705			Date Invoiced: 10/01/2019
Annual Fee: \$175.00	Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/02/2019: \$175.00

STEP 1: Review the following information, make changes directly on the form, and sign and date:

1. Special District's Name, Registered Agent's Name, and Registered Office Address:

Touchstone Community Development District
 Mr. Brian K. Lamb
 Meritus
 2005 Pan Am Circle, Suite 120
 Tampa, FL 33607



FLORIDA DEPARTMENT OF
 ECONOMIC OPPORTUNITY

Received

OCT 04 2019

- 2. Telephone: (813) 397-5121
- 3. Fax: (813) 873-7070
- 4. Email: brian.lamb@merituscorp.com
- 5. Status: Independent
- 6. Governing Body: Elected
- 7. Website Address: www.touchstonecdd.com
- 8. County(ies): Hillsborough
- 9. Function(s): Community Development
- 10. Boundary Map on File: 09/26/2017
- 11. Creation Document on File: 09/26/2017
- 12. Date Established: 09/26/2017
- 13. Creation Method: Local Ordinance
- 14. Local Governing Authority: Hillsborough County
- 15. Creation Document(s): County Ordinance 17-24
- 16. Statutory Authority: Chapter 190, Florida Statutes
- 17. Authority to Issue Bonds: Yes
- 18. Revenue Source(s): Assessments
- 19. Most Recent Update: 10/05/2018

I do hereby certify that the information above (changes noted if necessary) is accurate and complete as of this date.

Registered Agent's Signature: Date 10/4/19

STEP 2: Pay the annual fee or certify eligibility for the zero fee:

a. **Pay the Annual Fee:** Pay the annual fee online by following the instructions at www.Floridajobs.org/SpecialDistrictFee or by check payable to the Department of Economic Opportunity.

b. **Or, Certify Eligibility for the Zero Fee:** By initialing each of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **ALL** of the following statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be verified.

- 1. ___ This special district and its Certified Public Accountant determined the special district is not a component unit of a local general-purpose government.
- 2. ___ This special district is in compliance with the reporting requirements of the Department of Financial Services.
- 3. ___ This special district reported \$3,000 or less in annual revenues to the Department of Financial Services on its Fiscal Year 2017/2018 Annual Financial Report (if created since then, attach an income statement verifying \$3,000 or less in revenues).

Department Use Only: Approved: ___ Denied: ___ Reason: _____

STEP 3: Make a copy of this form for your records.

STEP 4: Mail this form and payment (if paying by check) to the Department of Economic Opportunity, Bureau of Budget Management, 107 E. Madison Street, MSC 120, Tallahassee, FL 32399-4124. Direct any questions to (850) 717-8430.

REVIEWED: thomas 10/28/2019

Tampa Bay Times

tampabay.com

Times Publishing Company
 DEPT 3396
 PO BOX 123396
 DALLAS, TX 75312-3396
 Toll Free Phone: 1 (877) 321-7355
 Fed Tax ID 59-0482470

ADVERTISING INVOICE

Advertising Run Dates		Advertiser Name	
09/27/19		TOUCHSTONE	
Billing Date	Sales Rep	Customer Account	
09/27/2019	Deirdre Almeida	166541	
Total Amount Due		Ad Number	
\$393.00		0000017358	

PAYMENT DUE UPON RECEIPT

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
09/27/19	09/27/19	0000017358	Times	Legals CLS	Meeting Schedule	1	2x47 L	\$391.00
09/27/19	09/27/19	0000017358	Tampabay.com	Legals CLS	Meeting Schedule AffidavitMaterial	1	2x47 L	\$0.00 \$2.00

51300 - 4801
10.9.19
QR

REVIEWEDdthomas 10/28/2019

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

Tampa Bay Times

tampabay.com

DEPT 3396
 PO BOX 123396
 DALLAS, TX 75312-3396
 Toll Free Phone: 1 (877) 321-7355

Advertising Run Dates		Advertiser Name	
09/27/19		TOUCHSTONE	
Billing Date	Sales Rep	Customer Account	
09/27/2019	Deirdre Almeida	166541	
Total Amount Due		Ad Number	
\$393.00		0000017358	

ADVERTISING INVOICE

Thank you for your business.

DO NOT SEND CASH BY MAIL

ceived

PLEASE MAKE CHECK PAYABLE TO:

TIMES PUBLISHING COMPANY

OCT 02 2019

REMIT TO:

TOUCHSTONE
 ATTN: MERITUS
 2005 PAN AM CIRCLE #300
 TAMPA, FL 33607

Times Publishing Company
 DEPT 3396
 PO BOX 123396
 DALLAS, TX 75312-3396



4801 122nd Ave. N
Clearwater, FL 33762

Invoice 2231

Date	PO#
09/30/19	
SalesRep	Terms
Aaron Frazier	Net 30

Bill To
Touchstone Commons & Ponds CDD c/o Meritus Corp 2005 Pan Am Circle, Suite 300 Tampa, FL 33607

Property Address
Touchstone Commons & Ponds CDD 4223 Globe Thistle Dr. Tampa, FL 33619

Item	Qty / UOM	Rate	Ext. Price	Amount
#1630 - T&M Irrigation Repair			\$431.25	\$431.25
Repairs need at time of inspection				
Repairs - 09/25/2019			\$431.25	
			Sales Tax	\$0.00
			Grand Total	\$431.25

53900-4611
QR
10.9.19

Phone #	Fax #	E-mail	Web Site
(727) 822-7866	(727) 269-5490	accounting@fieldstonels.com	www.fieldstonels.com

REVIEWEDdthomas 10/28/2019



4801 122nd Ave. N
Clearwater, FL 33762

Invoice 2290

Date	PO#
10/04/19	
SalesRep	Terms
Aaron Frazier	Net 30

Bill To
Touchstone Commons & Ponds CDD c/o Meritus Corp 2005 Pan Am Circle, Suite 300 Tampa, FL 33607

Property Address
Touchstone Commons & Ponds CDD 4223 Globe Thistle Dr. Tampa, FL 33619

Item	Qty / UOM	Rate	Ext. Price	Amount
#1549 - Touchstone Fall Mix Annuals Install (400) 4" Seasonal Annuals with 4 yards of potting soil and pine fines. <i>Annuals - 10/01/2019</i>			\$1,444.75	\$1,444.75
			\$1,444.75	
			Sales Tax	\$0.00
			Grand Total	\$1,444.75

53900 4607
10-2219
CR

Phone #	Fax #	E-mail	Web Site
(727) 822-7866	(727) 269-5490	accounting@fieldstonels.com	www.fieldstonels.com



4801 122nd Avenue N
 Clearwater, FL 33762
 Tel 727-822-7866
 Fax 727-269-5490

Invoice		
Purchase Order	Invoice #	Date
	22531	11/20/2018
Job	Job #	Terms
Touchstone-Time & Material	24482	Net 30

Rec'd invoice 10-09-19

Touchstone Common-c/o Meritus Group
 2005 Pan Am Circle., STE 120
 Tampa, FL 33607

Description	Amount
TOTAL PROPERTY CLEAN UP, POND MOW & WEED	\$5,396.56

Total	\$5,396.56
Payments	\$0.00
Balance Due	\$5,396.56

REVIEWEDthomas 10/29/2019

53906 - 4604
 10-24-19
 GL



4801 122nd Ave. N.
Clearwater, FL 33762

Invoice 1964

Date	PO#
08/16/19	
SalesRep	Terms
Aaron Frazier	Net 30

Bill To
Touchstone Commons & Ponds CDD c/o Meritus Corp 2005 Pan Am Circle, Suite 300 Tampa, FL 33607

Property Address
Touchstone Commons & Ponds CDD 4223 Globe Thistle Dr. Tampa, FL 33619

Item	Qty / UOM	Rate	Ext. Price	Amount
#1139 - T&M Irrigation Repair			\$74.00	\$74.00
Capped broken bubbler near pool parking. Repaired cut zone line and replaced head at 7656 replaced broken shrub head at 7641				
<i>Repairs - 08/13/2019</i>			\$74.00	
			Sales Tax	\$0.00
			Grand Total	\$74.00

53900 - 4611
10-1-19
QR

Phone #	Fax #	E-mail	Web Site
(727) 822-7866	(727) 269-5490	accounting@fieldstonels.com	www.fieldstonels.com

REVIEWEDdthomas 10/23/2019

Meritus Districts

2005 Pan Am Circle
 Suite 300
 Tampa, FL 33607

INVOICE

Invoice Number: 9391
 Invoice Date: Oct 1, 2019
 Page: 1

Voice: 813-397-5121
 Fax: 813-873-7070

Bill To:
Touchstone CDD 2005 Pan Am Circle Suite 300 Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Touchstone CDD		Net Due	
	Shipping Method	Ship Date	Due Date
	Best Way		10/1/19

Quantity	Item	Description	Unit Price	Amount
		Construction accounting services Bond Series 2018, FY 2019		750.00
		51300 3201		

REVIEWED thomas 10/23/2019

Subtotal	750.00
Sales Tax	
Total Invoice Amount	750.00
Payment/Credit Applied	
TOTAL	750.00

Touchstone Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Aquatic Weed Control, Inc.	40825	\$ 328.00		Waterway Service - November
Field Stone	2618	4,849.45		Landscape Maintenance - November
Meritus Districts	9432	3,752.10		Management Services - November
Monthly Contract Sub-Total		\$ 8,929.55		
Variable Contract				
Grau and Associates	GA093019	\$ 23.00		Audit Confirmation - 09/30/19
Variable Contract Sub-Total		\$ 23.00		
Utilities				
Tampa Electric	221007137385 110619	\$ 2,525.68		Electric Service - thru 11/01/19
Utilities Sub-Total		\$ 2,525.68		
Regular Services				
Regular Services Sub-Total		\$ 0.00		
Additional Services				
Ryder Residential Services	95	\$ 132.45		Repair Vinyl Fencing - 10/30/19
Additional Services Sub-Total		\$ 132.45		
TOTAL:		\$ 11,610.68		

Approved (with any necessary revisions noted):

Touchstone Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
--------	---------------------------	--------	-----------------	----------------------

Signature

Printed Name

Title (check one):

Chairman Vice Chairman Assistant Secretary



Aquatic Weed Control, Inc.

P.O. Box 593258
Orlando, FL 32859

Phone: 407-859-2020
Fax: 407-859-3275

Invoice

Date	Invoice #
11/1/2019	40825

Bill To
Touchstone CDD/Meritus 2005 Pan Am Circle, Suite 300 Tampa, FL 33607

Customer P.O. No.	Payment Terms	Due Date
	Net 30	12/1/2019

Description	Amount
Monthly waterway service for the month this invoice is dated for 7 lakes associated with Touchstone CDD, Tampa.	328.00

Thank you for your business.

Total	\$328.00
Payments/Credits	\$0.00
Balance Due	\$328.00

53900 .4609
11.14.19
CR

REVIEWEDdthomas 12/5/2019



4801 122nd Ave. N
Clearwater, FL 33762

Invoice 2618

Date	PO#
11/01/19	
SalesRep	Terms
Scott LeRoy	Net 30

Bill To
Touchstone Commons & Ponds CDD c/o Meritus Corp 2005 Pan Am Circle, Suite 300 Tampa, FL 33607

Property Address
Touchstone Commons & Ponds CDD 4223 Globe Thistle Dr. Tampa, FL 33619

Item	Qty / UOM	Rate	Ext. Price	Amount
#197 - 2019 Maintenance Contract (Common Areas & Ponds) November 2019			\$4,849.45	\$4,849.45

Sales Tax	\$0.00
Grand Total	\$4,849.45

53960-4664
11.4.19
652

Phone #	Fax #	E-mail	Web Site
(727) 822-7866	(727) 269-5490	accounting@fieldstonels.com	www.fieldstonels.com

REVIEWEDdtthomas 12/5/2019

Meritus Districts

2005 Pan Am Circle
 Suite 300
 Tampa, FL 33607

Voice: 813-397-5121
 Fax: 813-873-7070

INVOICE

Invoice Number: 9432
 Invoice Date: Nov 1, 2019
 Page: 1

Bill To:
Touchstone CDD 2005 Pan Am Circle Suite 300 Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Touchstone CDD		Net Due	
	Shipping Method	Ship Date	Due Date
	Best Way		11/1/19

Quantity	Item	Description	Unit Price	Amount
		District Management Services - November		3,750.00
		Postage - September		2.10

Subtotal	3,752.10
Sales Tax	
Total Invoice Amount	3,752.10
Payment/Credit Applied	
TOTAL	3,752.10

REVIEWED

Grau + Associates

Invoice Month	Date	Request Date	Client Name	Engagement Number	PR#	Qty	Price	Amount
October	10/23/2019 11:42 AM	09/30/2019	Avelar Creek CDD	Meritus	Q3466842I141	1	23.00	23.00
October	10/23/2019 11:43 AM	09/30/2019	Bull Frog Creek	Meritus	T34668476V20	2	23.00	46.00
October	10/23/2019 11:44 AM	09/30/2019	Carlton Lakes	Meritus	W34668495593	3	23.00	69.00
October	10/23/2019 11:44 AM	09/30/2019	Champions Reserve	Meritus	B3466850G353	1	23.00	23.00
October	10/23/2019 11:45 AM	09/30/2019	Corkscrew Farms	Meritus	F34668517X16	2	23.00	46.00
October	10/23/2019 11:45 AM	09/30/2019	Creek Preserve	Meritus	Z3466852I189	1	23.00	23.00
October	10/23/2019 11:48 AM	09/30/2019	Cypress Preserve CDD	Meritus	Z3466860G386	1	23.00	23.00
October	10/23/2019 11:53 AM	09/30/2019	Cypress Shadows	Meritus	P3466874A262	2	23.00	46.00
October	10/23/2019 11:54 AM	09/30/2019	Grand Oaks	Meritus	R34668758K44	1	23.00	23.00
October	10/23/2019 11:54 AM	09/30/2019	La Collina	Meritus	U3466876P431	1	23.00	23.00
October	10/23/2019 11:55 AM	09/30/2019	Longleaf	Meritus	H34668795S43	2	23.00	46.00
October	10/23/2019 11:55 AM	09/30/2019	North Park Isle	Meritus	F34668817X14	1	23.00	23.00
October	10/23/2019 11:56 AM	09/30/2019	Parkway Center	Meritus	V3466886P411	5	23.00	115.00
October	10/23/2019 11:57 AM	09/30/2019	Riverbend CDD	Meritus	L3466890G349	2	23.00	46.00
October	10/23/2019 11:57 AM	09/30/2019	Rivercrest	Meritus	Z34668917X90	2	23.00	46.00
October	10/23/2019 11:57 AM	09/30/2019	Shell Point	Meritus	Q34668939R31	1	23.00	23.00
October	10/23/2019 11:59 AM	09/30/2019	Sherwood Manor CDD	Meritus	U34668976V39	1	23.00	23.00
October	10/23/2019 11:59 AM	09/30/2019	South Fork III	Meritus	V34668995S17	3	23.00	69.00
October	10/23/2019 12:00 PM	09/30/2019	Summit at Fern Hill	Meritus	V3466902I178	2	23.00	46.00
October	10/23/2019 12:01 PM	09/30/2019	The Heights CDD	Meritus	W34669058K45	2	23.00	46.00
October	10/23/2019 12:02 PM	09/30/2019	Timber Creek CDD	Meritus	F34669095S39	1	23.00	23.00
October	10/23/2019 12:02 PM	09/30/2019	Touchstone CDD	Meritus	T3466910G341	1	23.00	23.00
October	10/23/2019 12:02 PM	09/30/2019	Ventana CDD	Meritus	N34669117X68	1	23.00	23.00

TOTAL 897.00

REVIEWED thomas 12/5/2019



ACCOUNT INVOICE

tampaelectric.com



Statement Date: 11/06/2019
Account: 221007137385

TOUCHSTONE COMMUNITY DEVELOPMENT DISTRICT
4299 S 78TH ST
TAMPA, FL 33619-6961

Current month's charges:	\$2,525.68
Total amount due:	\$2,525.68
Payment Due By:	11/27/2019

Your Account Summary

Previous Amount Due	\$2,525.41
Payment(s) Received Since Last Statement	-\$2,525.41
Current Month's Charges	\$2,525.68
Total Amount Due	\$2,525.68

Digging? Make the right call



Know what's below.
Call before you dig.

Call 811 two business days before your project to have utility lines marked for free. Utility lines can easily be damaged by planting trees, installing fences, etc. Avoid potential service interruptions for you and your neighbors. Digging on Saturday? Call 811 by Wednesday. Visit sunshine811.com or tampaelectric.com/811.

00006822-0014213-Page 1 of 6

REVIEWED dthomas 12/3/2019

Amount not paid by due date may be assessed a late payment charge and an additional deposit.



Stay informed with e-News Update

Sign up for our free e-News Update online newsletter and receive updates about programs, weather, community events and more, straight to your inbox. Visit tampaelectric.com/emailsignup today.

To ensure prompt credit, please return stub portion of this bill with your payment. Make checks payable to TECO.



WAYS TO PAY YOUR BILL



See reverse side for more information

Account: 221007137385

Current month's charges:	\$2,525.68
Total amount due:	\$2,525.68
Payment Due By:	11/27/2019
Amount Enclosed	\$

676074536450

Received

NOV 12 2019

00006822 01 AV 0.38 33607 FTECO111061923304810 00000 02 01000000 015 03 13636 003

TOUCHSTONE COMMUNITY DEVELOPMENT DISTRICT
2005 PAN AM CIR, STE 300
TAMPA, FL 33607-6008

MAIL PAYMENT TO:
TECO
P.O. BOX 31318
TAMPA, FL 33631-3318

Account: 221007137385
Statement Date: 11/06/2019
Current month's charges due 11/27/2019

Details of Charges – Service from 10/02/2019 to 11/01/2019

Service for: 4299 S 78TH ST, TAMPA, FL 33619-6961

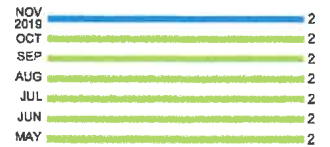
Rate Schedule: General Service - Non Demand

Meter Number	Read Date	Current Reading	-	Previous Reading	=	Total Used	Multiplier	Billing Period
J25981	11/01/2019	468		396		72 kWh	1	31 Days

Basic Service Charge						\$18.14	
Energy Charge		72 kWh @ \$0.05916/kWh				\$4.26	
Fuel Charge		72 kWh @ \$0.03227/kWh				\$2.32	
Florida Gross Receipt Tax						\$0.63	
Electric Service Cost						\$25.35	

Tampa Electric Usage History

Kilowatt-Hours Per Day (Average)



00006822-0014214-Page 3 of 6

Details of Charges – Service from 10/02/2019 to 10/31/2019

Service for: 4299 S 78TH ST, TAMPA, FL 33619-6961

Rate Schedule: Lighting Service

Lighting Service Items LS-1 (Bright Choices) for 30 days

Lighting Energy Charge	1450 kWh @ \$0.02904/kWh	\$42.11
Fixture & Maintenance Charge	70 Fixtures	\$907.60
Lighting Pole / Wire	70 Poles	\$1502.04
Lighting Fuel Charge	1450 kWh @ \$0.03194/kWh	\$46.31
Florida Gross Receipt Tax		\$2.27
Lighting Charges		\$2,500.33

Total Current Month's Charges **\$2,525.68**





Ryder Residential and Commercial, LLC
813-846-2865

1071 Emerald Dr.
Brandon, Florida
33511
United States

Billed To
Gene Roberts
Touchstone
2005 Pan Am Circle, Suite 300
Tampa, Florida
33607
United States

Date of Issue
10/30/2019

Due Date
11/29/2019

Invoice Number
0000095

Amount Due (USD)
\$132.45

Description	Rate	Qty	Line Total
Service Call FEE Retrieve Job Details	\$25.00	1	\$25.00
Repair Vinyl Fencing	\$65.00	1	\$65.00
5' slat White	\$13.00	2	\$26.00
Mileage	\$0.35	47	\$16.45

Subtotal 132.45
Tax 0.00

Total 132.45
Amount Paid 0.00

Amount Due (USD) \$132.45

53966.4605
11.4.19
GR

Terms

Please Make All Checks Payable To:

Ryder Residential and Commercial, LLC
1071 Emerald Dr.
Brandon, Florida 33511

REVIEWED dthomas 12/3/2019

Touchstone Community Development District

Preliminary Financial Statements
(Unaudited)

Period Ending
November 30, 2019



Meritus Districts
2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607
Phone (813) 873-7300 ~ Fax (813) 873-7070

Touchstone Community Development District

Balance Sheet

As of 11/30/2019
(In Whole Numbers)

	General Fund	Debt Service Fund - Series 2018	Capital Projects Fund - Series 2018	General Fixed Assets Account Group	General Long-Term Debt	Total
Assets						
Cash-Operating Account	3,738	0	0	0	0	3,738
Investment-Revenue 2018 (5000)	0	6,940	0	0	0	6,940
Investment-Interest 2018 (5001)	0	0	0	0	0	0
Investment-Sinking 2018 (5002)	0	0	0	0	0	0
Investment-Reserve 2018 (5003)	0	167,363	0	0	0	167,363
Investment-Construction 2018 (5005)	0	0	60	0	0	60
Investment-Cost of Issuance 2018 (5006)	0	0	0	0	0	0
Accounts Receivable - Other	0	0	0	0	0	0
Due From Developer	0	0	0	0	0	0
Prepaid Expenses	0	0	0	0	0	0
Prepaid General Liability Insurance	0	0	0	0	0	0
Prepaid Professional Liability	0	0	0	0	0	0
Prepaid Trustee Fees	0	0	0	0	0	0
Deposits	0	0	0	0	0	0
Construction Work In Progress	0	0	0	4,821,137	0	4,821,137
Amount Available-Debt Service	0	0	0	0	168,616	168,616
Amount To Be Provided-Debt Service	0	0	0	0	5,111,385	5,111,385
Total Assets	3,738	174,303	60	4,821,137	5,280,000	10,279,238
Liabilities						
Accounts Payable	15,971	0	0	0	0	15,971
Accounts Payable - Other	0	0	0	0	0	0
Unearned Revenue	0	0	0	0	0	0
Due To Debt Service Fund	0	0	0	0	0	0
Accrued Expenses Payable	0	0	0	0	0	0
Revenue Bonds Payable-Series 2018	0	0	0	0	5,280,000	5,280,000
Total Liabilities	15,971	0	0	0	5,280,000	5,295,971
Fund Equity & Other Credits						
Fund Balance-Unreserved	(1,045)	168,616	59	0	0	167,630
Investment In General Fixed Assets	0	0	0	4,821,137	0	4,821,137
Other	(11,187)	5,688	0	0	0	(5,499)
Total Fund Equity & Other Credits	(12,232)	174,303	60	4,821,137	0	4,983,268
Total Liabilities & Fund Equity	3,738	174,303	60	4,821,137	5,280,000	10,279,238

Touchstone Community Development District

Statement of Revenues and Expenditures

001 - General Fund
From 10/1/2019 Through 11/30/2019
(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments - Service Charges				
O&M Assmts - Tax Roll	102,319	3,361	(98,958)	(97)%
O&M Assessments - Off Roll	112,125	0	(112,125)	(100)%
Contributions & Donations From Private Sources				
Developer Contributions	<u>351,891</u>	<u>22,030</u>	<u>(329,861)</u>	<u>(94)%</u>
Total Revenues	<u>566,334</u>	<u>25,391</u>	<u>(540,943)</u>	<u>(96)%</u>
Expenditures				
Financial & Administrative				
District Manager	45,000	7,500	37,500	83 %
District Engineer	7,500	0	7,500	100 %
Disclosure Report	8,400	0	8,400	100 %
Trustees Fees	8,500	1,678	6,822	80 %
Accounting Services	1,500	0	1,500	100 %
Auditing Services	6,500	0	6,500	100 %
Postage, Phone, Faxes, Copies	1,000	2	998	100 %
Public Officials Insurance	2,500	2,306	194	8 %
Legal Advertising	2,500	0	2,500	100 %
Bank Fees	500	30	470	94 %
Dues, Licenses & Fees	200	175	25	13 %
Miscellaneous Fees	300	0	300	100 %
Website Administration	1,500	0	1,500	100 %
Legal Counsel				
District Counsel	9,500	1,128	8,372	88 %
Electric Utility Services				
Electric Utility Services	156,834	2,605	154,230	98 %
Water-Sewer Combination Services				
Water Utility Services	25,000	0	25,000	100 %
Waterway Management Services	7,500	0	7,500	100 %
Other Physical Environment				
Property & Casualty Insurance	12,000	0	12,000	100 %
General Liability Insurance	3,000	2,819	181	6 %
Landscape Maintenance - Contract	125,000	15,095	109,905	88 %
Repairs & Maintenance	20,000	132	19,868	99 %
Plant Replacement Program	25,000	1,445	23,555	94 %
Waterway Management Services	55,000	1,581	53,419	97 %
Irrigation Maintenance	16,600	82	16,519	100 %
Road & Street Facilities				
Pavement & Drainage Maintenance	<u>25,000</u>	<u>0</u>	<u>25,000</u>	<u>100 %</u>
Total Expenditures	<u>566,334</u>	<u>36,578</u>	<u>529,756</u>	<u>94 %</u>
Excess of Revenues Over (Under) Expenditures	<u>0</u>	<u>(11,187)</u>	<u>(11,187)</u>	<u>0 %</u>
Fund Balance, Beginning of Period	0	(18,833)	(18,833)	0 %
Fund Balance, End of Period	<u><u>0</u></u>	<u><u>(30,020)</u></u>	<u><u>(30,020)</u></u>	<u><u>0 %</u></u>

Touchstone Community Development District

Statement of Revenues and Expenditures

200 - Debt Service Fund - Series 2018

From 10/1/2019 Through 11/30/2019

(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments - Capital Improvements				
DS Assmts - Tax Roll	334,225	5,238	(328,987)	(98)%
Interest Earnings				
Interest Earnings	<u>0</u>	<u>449</u>	<u>449</u>	<u>0 %</u>
Total Revenues	<u>334,225</u>	<u>5,688</u>	<u>(328,537)</u>	<u>(98)%</u>
Expenditures				
Debt Service Payments				
Interest Payment	239,225	0	239,225	100 %
Principal Payment	<u>95,000</u>	<u>0</u>	<u>95,000</u>	<u>100 %</u>
Total Expenditures	<u>334,225</u>	<u>0</u>	<u>334,225</u>	<u>100 %</u>
Excess of Revenues Over (Under) Expenditures	<u>0</u>	<u>5,688</u>	<u>5,688</u>	<u>0 %</u>
Fund Balance, Beginning of Period	0	168,616	168,616	0 %
Fund Balance, End of Period	<u><u>0</u></u>	<u><u>174,303</u></u>	<u><u>174,303</u></u>	<u><u>0 %</u></u>

Touchstone Community Development District
Statement of Revenues and Expenditures

300 - Capital Projects Fund - Series 2018
 From 10/1/2019 Through 11/30/2019
 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Interest Earnings				
Interest Earnings	0	0	0	0 %
Total Revenues	0	0	0	0 %
Excess of Revenues Over (Under) Expenditures	0	0	0	0 %
Fund Balance, Beginning of Period	0	59	59	0 %
Fund Balance, End of Period	0	60	60	0 %

Touchstone Community Development District
Statement of Revenues and Expenditures

900 - General Fixed Assets Account Group
 From 10/1/2019 Through 11/30/2019
 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Fund Balance, Beginning of Period	0	4,821,137	4,821,137	0 %
Fund Balance, End of Period	<u>0</u>	<u>4,821,137</u>	<u>4,821,137</u>	<u>0 %</u>

Touchstone Community Development District
Reconcile Cash Accounts

Summary

Cash Account: 10101 Cash-Operating Account
Reconciliation ID: 11/30/19
Reconciliation Date: 11/30/2019
Status: Locked

Bank Balance	8,976.53
Less Outstanding Checks/Vouchers	5,238.42
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	3,738.11
Balance Per Books	<u>3,738.11</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

Touchstone Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 11/30/19

Reconciliation Date: 11/30/2019

Status: Locked

Outstanding Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
1115	11/20/2019	Series 2018 FY20 Tax Dist ID 445	3,035.81	Touchstone CDD
1114	11/22/2019	Series 2018 FY20 Tax Dist ID 447	2,202.61	Touchstone CDD
Outstanding Checks/Vouchers			5,238.42	

Touchstone Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 11/30/19

Reconciliation Date: 11/30/2019

Status: Locked

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
1106	11/7/2019	System Generated Check/Voucher	1,253.00	Aquatic Weed Control, Inc.
1107	11/7/2019	System Generated Check/Voucher	5,125.00	Egis Insurance Advisors, LLC
1108	11/7/2019	System Generated Check/Voucher	6,854.74	Field Stone Lanscape Services
1109	11/7/2019	System Generated Check/Voucher	500.00	Grau and Associates
1110	11/7/2019	System Generated Check/Voucher	538.70	Straley Robin Vericker
1111	11/14/2019	System Generated Check/Voucher	2,525.68	Tampa Electric
1112	11/21/2019	System Generated Check/Voucher	1,444.75	Field Stone Lanscape Services
1113	11/21/2019	System Generated Check/Voucher	23.00	Grau and Associates
CD020	11/29/2019	Bank Fee	<u>15.00</u>	
Cleared Checks/Vouchers			<u>18,279.87</u>	

Touchstone Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 11/30/19

Reconciliation Date: 11/30/2019

Status: Locked

Cleared Deposits

<u>Deposit Number</u>	<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
	1327460	10/31/2019	Developer Funding - 10.31.19	18,179.97
	CR039	11/14/2019	Tax Distribution - 11.14.19	4,983.56
	CR041	11/20/2019	Tax Distribution - 11.20.19	<u>3,615.79</u>
Cleared Deposits				<u>26,779.32</u>



Meritus

MONTHLY MAINTENANCE INSPECTION GRADESHEET

Site: Touchstone

Date: 12/4/19

	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
AQUATICS				
DEBRIS	25	25	0	Clean
INVASIVE MATERIAL (FLOATING)	20	15	-5	Some algae needs to be treated
INVASIVE MATERIAL (SUBMERSED)	20	20	0	
FOUNTAINS/AERATORS	20	20	0	N/A
DESIRABLE PLANTS	15	15	0	N/A
AMENITIES				
CLUBHOUSE INTERIOR	4	4	0	
CLUBHOUSE EXTERIOR	3	3	0	
POOL WATER	10	10	0	
POOL TILES	10	10	0	
POOL LIGHTS	5	5	0	
POOL FURNITURE/EQUIPMENT	8	8	0	
FIRST AID/SAFETY ITEMS	10	10	0	
SIGNAGE (rules, pool, playground)	5	5	0	
PLAYGROUND EQUIPMENT	5	5	0	
RECREATIONAL FACILITIES	7	7	0	
RESTROOMS	6	6	0	
HARDSCAPE	10	10	0	
ACCESS & MONITORING SYSTEM	3	3	0	
IT/PHONE SYSTEM	3	3	0	
TRASH RECEPTACLES	3	3	0	
WATER FOUNTAINS	8	8	0	
MONUMENTS AND SIGNS				
CLEAR VISIBILITY (Landscaping)	25	25	0	Good
PAINTING	25	25	0	Good
CLEANLINESS	25	25	0	Good
GENERAL CONDITION	25	25	0	Good



Meritus

MONTHLY MAINTENANCE INSPECTION GRADESHEET

Site: Touchstone

Date: 12/4/19

	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
HIGH IMPACT LANDSCAPING				
ENTRANCE MONUMENT	40	35	-5	Trash along Camden Fields Blvd.
RECREATIONAL AREAS	30	30	0	
SUBDIVISION MONUMENTS	30	30	0	
HARDSCAPE ELEMENTS				
WALLS/FENCING	15	15	0	Good
SIDEWALKS	30	30	0	Good
SPECIALTY MONUMENTS	15	15	0	Good
STREETS	25	25	0	Still some dirt in the curbs
PARKING LOTS	15	15	0	N/A
LIGHTING ELEMENTS				
STREET LIGHTING	33	33	0	?
LANDSCAPE UP LIGHTING	22	22	0	
MONUMENT LIGHTING	30	30	0	
AMENITY CENTER LIGHTING	15	15	0	
GATES				
ACCESS CONTROL PAD	25	25	0	N/A
OPERATING SYSTEM	25	25	0	N/A
GATE MOTORS	25	25	0	N/A
GATES	25	25	0	N/A
SCORE	700	690	-10	99%

Manager's Signature: Gene Roberts

Supervisor's Signature: _____



MONTHLY LANDSCAPE MAINTENANCE INSPECTION GRADESHEET

Site: Touchstone

12/4/2019

Date: _____

MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
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LANDSCAPE MAINTENANCE

TURF	5	4	-1	<u>Ok</u>
TURF FERTILITY	10	8	-2	<u>A little chlorotic</u>
TURF EDGING	5	5	0	<u>Good</u>
WEED CONTROL - TURF AREAS	5	4	-1	<u>Clover</u>
TURF INSECT/DISEASE CONTROL	10	10	0	<u>None observed</u>
PLANT FERTILITY	5	4	-1	<u>Fair</u>
WEED CONTROL - BED AREAS	5	4	-1	<u>Better</u>
PLANT INSECT/DISEASE CONTROL	5	5	0	_____
PRUNING	10	8	-2	<u>Viburnum shrubs</u>
CLEANLINESS	5	4	-1	<u>Trash along Camden Fields</u>
MULCHING	5	4	-1	<u>Needs mulching</u>
WATER/IRRIGATION MGMT	8	6	-2	<u>The entrance median is wet.</u>
CARRYOVERS	5	4	-1	<u>Turf weeds</u>

SEASONAL COLOR/PERENNIAL MAINTENANCE

VIGOR/APPEARANCE	7	5	-2	<u>On the small size</u>
INSECT/DISEASE CONTROL	7	7	0	_____
DEADHEADING/PRUNING	3	3	0	_____

SCORE

100	85	-15	85%
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Contractor Signature: _____

Manager's Signature: GR

Supervisor's Signature: _____

Touchstone December



The annuals that were installed are not doing well.





Copper leaf plants were recently added to the medians on Wild Senna.



Drains were added to the median on Wild Senna.



The muhly grass is in bloom and looks good.



The flax lily in the entrance median needs to be replaced.



The turf along Camden Fields looks better.



The landscape along 78th street looks better.



A patch of clover needs to be sprayed out.



Pond 5 has a little alga around the perimeter.



Pond 4 looks good.



Pond 3 has a small amount of algae.



Pond 2 also needs to be treated for algae.