

**TOUCHSTONE
COMMUNITY DEVELOPMENT DISTRICT**

May 9, 2019 Minutes of the Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for the Touchstone Community Development District was held on **Thursday, May 9, 2019 at 9:00 a.m.** at the Offices of Lennar Homes, located at 4600 W. Cypress Street, Suite 200, Tampa, FL 33607.

1. CALL TO ORDER/ROLL CALL

Nicole Hicks called the Regular Meeting of the Touchstone Community Development District out of recess and to order on **Thursday, May 9, 2019 at 9:00 a.m.**

Board Members Present and Constituting a Quorum:

Kelly Evans	Chair
Laura Coffey	Vice Chair
Becky Wilson	Supervisor
Michael Ragan	Supervisor

Staff Members Present:

Brian Lamb	Meritus
Nicole Hicks	Meritus
Gene Roberts	Meritus
John Vericker	District Counsel

There were no members of the general public in attendance.

2. PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments.

3. VENDOR/STAFF REPORTS

- A. District Counsel**
- B. District Engineer**
- C. District Manager**

Supervisor Ragan resigned from the Board.

42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80

MOTION TO:	Accept Supervisor Ragan’s resignation.
MADE BY:	Supervisor Coffey
SECONDED BY:	Supervisor Evans
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

The Board discussed filling the vacant seat.

MOTION TO:	Appoint Lori Campagna to the Board and fill the remaining term for Michael Ragan’s Seat.
MADE BY:	Supervisor Coffey
SECONDED BY:	Supervisor Evans
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

4. BUSINESS ITEMS
A. Consideration of Resolution 2019-01; Approving Fiscal Year 2020 Proposed Budget & Setting Public Hearing

Ms. Hicks went over the resolution and budget line items with the Board. The public hearing is scheduled for July 11, 2019. Supervisor Evans said the assessments are staying the same and that she and Mr. Howell had discussed the budget ahead of time.

MOTION TO:	Approve Resolution 2019-01.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Wilson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

B. Acceptance of Financial Report FY Ended September 30, 2018

The Board reviewed the report. Mr. Lamb stated that this was an independent audit, and it was a clean audit.

81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119

MOTION TO:	Approve the Financial Report for Fiscal Year Ended September 30, 2018.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

C. Annual Disclosure of Qualified Electors

Ms. Hicks announced that there are 64 qualified electors in Touchstone CDD as of April 15, 2019.

5. CONSENT AGENDA

A. Consideration of Minutes of the Regular Meeting January 10, 2019

The Board reviewed the minutes.

MOTION TO:	Approve the January 10, 2019 minutes.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Wilson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

B. Consideration of Operation and Maintenance Expenditures December 2018

The Board reviewed the December 2018 O&Ms.

MOTION TO:	Approve the December 2018 O&Ms.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

C. Consideration of the Operation and Maintenance Expenditures January 2019

The Board reviewed the January 2019 O&Ms. Supervisor Evans stated that she would like to review the Fieldstone invoice.

MOTION TO:	Approve the January 2019 O&Ms without the Fieldstone invoice.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

D. Consideration of the Operation and Maintenance Expenditures February 2019

The Board reviewed the February 2019 O&Ms.

MOTION TO:	Approve the February 2019 O&Ms.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

E. Consideration of the Operation and Maintenance Expenditures March 2019

The Board reviewed the March 2019 O&Ms. Supervisor Evans said there were no Fieldstone invoices for February and March.

MOTION TO:	Approve the March 2019 O&Ms.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

157 **F. Review of Financial Statements Month Ending March 31, 2019**

158
159 The financials were reviewed and accepted. Supervisor Coffey would like to know the balance of
160 the construction account. She asked that the contributions and donations from private sources be
161 removed from the financials.

162

163

164 **6. SUPERVISOR REQUESTS AND COMMENTS**

165

166 Supervisor Evans asked for Mr. Roberts to do a monthly report with pictures.

167

168

169 **7. PUBLIC COMMENTS**

170

171 There were no public comments.

172

173

174

175 **8. ADJOURNMENT**

176

177

MOTION TO:	Adjourn.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

178

179

180

181

182

183

184 **Please note the entire meeting is available on disc.*

185

186 **These minutes were done in summary format.*

187

188 **Each person who decides to appeal any decision made by the Board with respect to any matter*
189 *considered at the meeting is advised that person may need to ensure that a verbatim record of*
190 *the proceedings is made, including the testimony and evidence upon which such appeal is to be*
191 *based.*

192

193 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly**
194 **noticed meeting held on 07-11-19.**

195

196

197

198 **Signature**

199

200

201 **Printed Name**

202

203 **Title:**

204 **Secretary**

205 **Assistant Secretary**

206

207

208

209

210

211

212

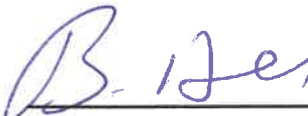
213

214

215

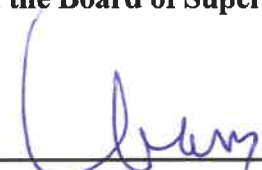
216

217



Signature
Brian Howey

Printed Name



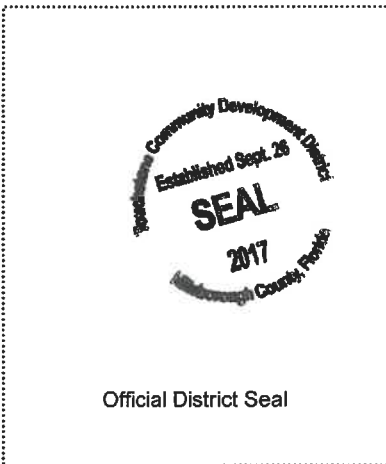
Signature
Kelly Evans

Printed Name

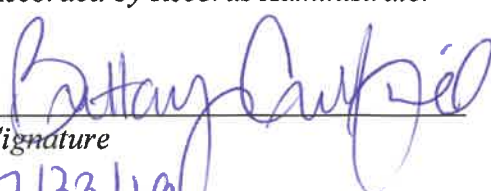
Title:

Chairman

Vice Chairman



Recorded by Records Administrator



Signature

7/23/19

Date