

MOTION TO: Approve the Consent Agenda.
MADE BY: Supervisor Coffey
SECONDED BY: Supervisor Ragan
DISCUSSION: None further
RESULT: Called to Vote: Motion PASSED
4/0 - Motion Passed Unanimously

5. STAFF REPORTS

- A. District Counsel
- B. District Engineer
- C. District Manager

Mr. Lamb went over his report.

6. BOARD SUPERVISORS' COMMENTS & REQUESTS

There were no supervisor comments or requests.

7. PUBLIC COMMENTS

There were no public comments.

8. ADJOURNMENT

MOTION TO: Adjourn.
MADE BY: Supervisor Coffey
SECONDED BY: Supervisor Wilson
DISCUSSION: None further
RESULT: Called to Vote: Motion PASSED
4/0 - Motion Passed Unanimously

**Please note the entire meeting is available on disc.*

**These minutes were done in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Printed Name

Title:

- ☐ **Secretary**
☐ **Assistant Secretary**

Signature

Printed Name

Title:

- ☐ **Chairman**
☐ **Vice Chairman**

Recorded by Records Administrator

Signature

Date

Official District Seal

Touchstone Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Monthly Contract Sub-Total		\$ 0.00		
Variable Contract				
Straley Robin Vericker	15782	\$ 651.50		Professional Services - General - thru 05/15/18
Variable Contract Sub-Total		\$ 651.50		
Utilities				
Utilities Sub-Total		\$ 0.00		
Regular Services				
Egis	7003	\$ 2,302.00		New Business Insurance - 04/16/18-10/01/18
Regular Services Sub-Total		\$ 2,302.00		
Additional Services				
Additional Services Sub-Total		\$ 0.00		
TOTAL:		\$ 2,953.50		

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

**Touchstone Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
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[] Chairman [] Vice Chairman [] Assistant Secretary

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400 * Facsimile (813) 223-5043

Federal Tax Id. - 20-1778458

Touchstone Community Development District
2005 Pan Am Circle, Suite 120
Tampa, FL 33607

May 23, 2018

Client: 001492

Matter: 000001

Invoice #: 15782

Page: 1

RE: General

For Professional Services Rendered Through May 15, 2018

SERVICES

Date	Person	Description of Services	Hours
4/17/2018	LB	EMAIL TO B. CRUTCHFIELD RE RESOLUTIONS AND RELATED DOCUMENTS FOR BUDGET MEETINGS; REVIEW EMAIL FROM B. CRUTCHFIELD RE PRELIMINARY BUDGET MEETING AND PUBLIC HEARING ON BUDGET FOR FY 2018/2019.	0.2
4/18/2018	LB	PREPARE DRAFT RESOLUTION ADOPTING PRELIMINARY BUDGET AND SETTING PUBLIC HEARING FOR FISCAL YEAR 2018/2019.	0.4
4/20/2018	JMV	PREPARE RESOLUTION FOR CDD BOARD MEETING.	0.4
4/20/2018	LB	REVIEW SEAT AND TERMS FOR BOARD OF SUPERVISORS RE LANDOWNER ELECTIONS FOR 2018; FINALIZE RESOLUTION RE PRELIMINARY BUDGET FOR FY 2018/2019 AND SETTING PUBLIC HEARING; PREPARE EMAIL TO B. CRUTCHFIELD TRANSMITTING SAME.	0.4
4/23/2018	LB	REVIEW TERMS OF BOARD OF SUPERVISORS; PREPARE DRAFT RESOLUTION FOR BOARD OF SUPERVISOR TERMS TO COINCIDE WITH NOVEMBER GENERAL ELECTION YEAR TERMS; PREPARE EMAIL TO B. CRUTCHFIELD RE INFORMATION MISSING FROM THE DISTRICT'S WEBSITE.	0.5
4/27/2018	JMV	PREPARE RESOLUTION FOR CDD BOARD MEETING.	0.6
5/10/2018	JMV	REVIEW EMAIL FROM B. CRUTCHFIELD; REVIEW AGENDA PACKET AND LEGAL NOTICE.	0.3

REVIEWEDdtthomas 5/29/2018

May 23, 2018
Client: 001492
Matter: 000001
Invoice #: 15782

Page: 2

SERVICES

Date	Person	Description of Services	Hours	
5/14/2018	LB	REVIEW SPREADSHEET RE MEETING DATE TO APPROVE PRELIMINARY AND SET PUBLIC HEARING ON FY 2018/2018 BUDGET; PREPARE EMAIL TO B. CRUTCHFIELD RE STATUS OF ADOPTION OF RESOLUTION FOR SAME, BUDGET HEARING DATE SET AND IF THERE IS AN INCREASE IN THE BUDGET; REVIEW EMAIL FROM B. CRUTCHFIELD AND RESOLUTION ADOPTED RE SAME.	0.2	
Total Professional Services			3.0	\$651.50

PERSON RECAP

Person	Hours	Amount
JMV John M. Vericker	1.3	\$396.50
LB Lynn Butler	1.7	\$255.00
Total Services		\$651.50
Total Disbursements		\$0.00
Total Current Charges		\$651.50

PAY THIS AMOUNT

\$651.50

Please Include Invoice Number on all Correspondence



Touchstone Community Development District
2005 Pan Am Circle, Suite 120
Tampa, FL 33607

INVOICE

Customer	Touchstone Community Development District
Acct #	805
Date	05/09/2018
Customer Service	Kristina Rudez
Page	1 of 1

Payment Information	
Invoice Summary	\$ 2,302.00
Payment Amount	
Payment for:	Invoice#7003
100117345	

Thank You

Please detach and return with payment



Customer: Touchstone Community Development District

Invoice	Effective	Transaction	Description	Amount
7003	04/16/2018	New business	Policy #100117345 04/16/2018-10/01/2018 Florida Insurance Alliance Package - New business Due Date: 6/8/2018	2,302.00
				Total
				\$ 2,302.00

Thank You

FOR PAYMENTS SENT OVERNIGHT:
Egis Insurance Advisors LLC, Fifth Third Wholesale Lockbox, Lockbox #234021, 4900 W. 95th St Oaklawn, IL 60453

Remit Payment To: Egis Insurance Advisors, LLC	(321)320-7665	Date
Lockbox 234021 PO Box 84021 Chicago, IL 60689-4002	cbitner@egisadvisors.com	05/09/2018

REVIEWEDdthomas 5/23/2018

Touchstone Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Meritus Districts	8412	\$ 1,019.02		Management Services - June
Monthly Contract Sub-Total		\$ 1,019.02		
Variable Contract				
Straley Robin Vericker	15879	\$ 105.50		Professional Services - thru 06/15/18
Variable Contract Sub-Total		\$ 105.50		
Utilities				
Utilities Sub-Total		\$ 0.00		
Regular Services				
Regular Services Sub-Total		\$ 0.00		
Additional Services				
Additional Services Sub-Total		\$ 0.00		
TOTAL:		\$ 1,124.52		

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

☐ Chairman ☐ Vice Chairman ☐ Assistant Secretary

Meritus Districts

2005 Pan Am Circle
Suite 120
Tampa, FL 33607

INVOICE

Invoice Number: 8412
Invoice Date: Jun 1, 2018
Page: 1

Voice: 813-397-5121

Fax: 813-873-7070

Bill To:

Touchstone CDD
2005 Pan Am Circle
Suite 120
Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Touchstone CDD		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
			6/1/18

Quantity	Item	Description	Unit Price	Amount
	District Management	District Management Services - June		1,000.00
	Bank Fee	SunTrust acct analysis fee		19.02
Subtotal				1,019.02
Sales Tax				
Total Invoice Amount				1,019.02
Payment/Credit Applied				
TOTAL				1,019.02

Check/Credit Memo No:

REVIEWEDdthomas 5/23/2018

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400 * Facsimile (813) 223-5043

Federal Tax Id. - 20-1778458

Touchstone Community Development District
2005 Pan Am Circle, Suite 120
Tampa, FL 33607

June 26, 2018

Client: 001492

Matter: 000001

Invoice #: 15879

Page: 1

RE: General

For Professional Services Rendered Through June 15, 2018

SERVICES

Date	Person	Description of Services	Hours
5/22/2018	VKB	CONFERENCE WITH P. HIRON RE: STATUS OF EASEMENT AGREEMENT DISCUSSIONS WITH UTILITIES; TELECONFERENCE WITH M. BROOKS RE: SAME.	0.3
6/8/2018	JMV	REVIEW EMAIL FROM B. CRUTCHFIELD.	0.1
Total Professional Services			0.4

\$105.50

PERSON RECAP

Person	Hours	Amount
JMV John M. Vericker	0.1	\$30.50
VKB Vivek K. Babbar	0.3	\$75.00

REVIEWEDdthomas 7/2/2018

June 26, 2018
Client: 001492
Matter: 000001
Invoice #: 15879

Page: 2

Total Services	\$105.50	
Total Disbursements	\$0.00	
Total Current Charges		\$105.50

PAY THIS AMOUNT	\$105.50
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Please Include Invoice Number on all Correspondence

Touchstone Community Development District

Preliminary Financial Statements
(Unaudited)

Period Ending
June 30, 2018



Meritus Districts
2005 Pan Am Circle ~ Suite 120 ~ Tampa, Florida 33607
Phone (813) 873-7300 ~ Fax (813) 873-7070

Touchstone Community Development District

Balance Sheet

As of 6/30/2018
(In Whole Numbers)

	General Fund	Debt Service Fund - Series 2018	Capital Projects Fund - Series 2018	General Fixed Assets Account Group	General Long-Term Debt	Total
Assets						
Cash-Operating Account	27,320	0	0	0	0	27,320
Investment-Revenue 2018 (5000)	0	525	0	0	0	525
Investment-Interest 2018 (5001)	0	230	0	0	0	230
Investment-Reserve 2018 (5003)	0	167,363	0	0	0	167,363
Investment-Construction 2018 (5005)	0	0	1,087,348	0	0	1,087,348
Investment-Cost of Issuance 2018 (5006)	0	0	0	0	0	0
Due From Developer	0	0	0	0	0	0
Prepaid Expenses	0	0	0	0	0	0
Construction Work In Progress	0	0	0	3,730,327	0	3,730,327
Amount To Be Provided-Debt Service	0	0	0	0	5,370,000	5,370,000
Total Assets	<u>27,320</u>	<u>168,117</u>	<u>1,087,348</u>	<u>3,730,327</u>	<u>5,370,000</u>	<u>10,383,112</u>
Liabilities						
Accounts Payable	106	0	0	0	0	106
Accounts Payable - Other	0	0	0	0	0	0
Revenue Bonds Payable-Series 2018	0	0	0	0	5,370,000	5,370,000
Total Liabilities	<u>106</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,370,000</u>	<u>5,370,106</u>
Fund Equity & Other Credits						
Fund Balance-Unreserved	12,150	0	0	0	0	12,150
Investment In General Fixed Assets	0	0	0	3,730,327	0	3,730,327
Other	15,064	168,117	1,087,348	0	0	1,270,529
Total Fund Equity & Other Credits	<u>27,214</u>	<u>168,117</u>	<u>1,087,348</u>	<u>3,730,327</u>	<u>0</u>	<u>5,013,006</u>
Total Liabilities & Fund Equity	<u>27,320</u>	<u>168,117</u>	<u>1,087,348</u>	<u>3,730,327</u>	<u>5,370,000</u>	<u>10,383,112</u>