

**TOUCHSTONE
COMMUNITY DEVELOPMENT DISTRICT**

October 2, 2017 Minutes of the Special Organizational Meeting

Minutes of the Special Organizational Meeting

The Special Organizational Meeting of the Board of Supervisors for the Touchstone Community Development District was held on **Monday, October 2, 2017 at 11:00 a.m.** at the offices of Lennar Homes, located at 4600 W. Cypress Street, Suite 200, Tampa, FL 33607.

1. CALL TO ORDER/ROLL CALL

Brian Lamb called the Special Organizational Meeting of the Board of Supervisors of the Touchstone Community Development District to order on **Monday, October 2, 2017 at 11:00 a.m.**

Mr. Lamb stated that there were only two Supervisors-elect pursuant to the petition in attendance and therefore quorum could not be established. The meeting will look to be continued until Friday, October 2, 2017 at 10:00 a.m. at the same location, at which time quorum with the individuals who will be sworn in can be achieved. Mr. Lamb also stated that the halls had been sounded, and the notice of continuance had been posted.

2. PUBLIC COMMENT PERIOD

3. ADMINISTER OATHS OF OFFICE TO BOARD ASSIGNED IN PETITION

4. SEAT NEW BOARD MEMBERS

A. Overview of Forms, Sunshine Amendment, Code of Ethics, Supervisor Responsibilities

5. APPOINTMENT OF OFFICERS – Resolution 2018-01

A. Chairman

B. Vice Chairman

C. Secretary

D. Treasurer

E. Assistant Secretaries

6. APPOINTMENT OF CONSULTANTS

A. Consider Appointment of District Manager/Financial Advisor/Investment Representative – Resolution 2018-02.

B. Designation of Registered Agent/Office – Resolution 2018-03

C. Consider Appointment of District General Counsel – Resolution 2018-04

D. Consider Appointment of Interim District Engineer – By Motion

i. Authorize RFQ for District Engineer

E. Consider Appointment of Bond Counsel

F. Consider Appointment of Investment Banker

G. Consider Appointment of Trustee – By Motion

7. BUSINESS MATTERS

A. Consider Plat Approval – By Motion

- 49 **B. Approve Notice of Establishment – Resolution 2018-05**
50 **C. Consider Policy of Compensation for Board Members – Resolution 2018-06**
51 **D. Consider Policy of Reimbursement of District Travel Expenses – Resolution**
52 **2018-07**
53 **E. Consider Designation of Local Records Officer – Resolution 2018-08**
54 **F. Consider District Records Retention Schedule – Resolution 2018-09**
55 **G. Consider Fiscal Year 2018 Regular Meeting Schedule and Location – Resolution**
56 **2018-10**
57 **H. Consider Landowners’ Meeting Date, Time, and Location – Resolution 2018-11**
58 **I. Consider Proposed FY 2018 Annual Budget & Set Public Hearing – Resolution**
59 **2018-12**
60 **J. Consider Budget Funding Agreement**
61 **K. Set Public Hearing for Uniform Methodology – Resolution 2018-13**
62 **L. Consider Rules of Procedure & Setting Public Hearing – Resolution 2018-14**
63 **M. Consider Policy Re: Support & Legal Defense for Board & Staff – Resolution**
64 **2018-15**
65 **N. Authorization to Obtain General Liability and Public Officers Insurance – By**
66 **Motion**
67 **O. Consider Designation of a Qualified Public Depository – Resolution 2018-16**
68 **P. Authorization of Signatories – Resolution 2018-17**
69 **Q. Authorization to Disburse Funds for Expenses – Resolution 2018-18**
70 **R. Consideration Adoption of Investment Policy – Resolution 2018-19**
71 **S. Consider Approval of Florida Statewide Mutual Aid Agreement – Resolution**
72 **2018-20**
73 **T. Consider Provisions for Public Comments – Resolution 2018-21**
74
75 **8. PRELIMINARY REPORT PRESENTATION – ASSESSMENT BONDS**
76 **A. Preliminary Report of Engineer**
77 **B. Preliminary Special Assessment Allocation (Methodology) Report**
78 **C. Consider Declaring Special Assessments – Resolution 2018-22**
79 **D. Set Public Hearing for Declaring Special Assessments – Solution 2018-23**
80 **E. Authorizing Issuance of Bonds/Filing of Validation Complaint – Resolution**
81 **2017-24**
82 **i. Master Trust Indenture**
83 **ii. First Supplemental Trust Indenture**
84 **F. Consider Authorization of Chairman to Accept or Execute Certain Documents –**
85 **Resolution 2017-25**
86 **G. Other Matters Relating to Financing**
87
88 **9. ADMINISTRATIVE MATTERS**
89 **A. Request for Working Capital – By Motion**
90
91 **10. STAFF REPORTS**
92 **A. District Counsel**
93 **B. District Manager**
94 **C. District Engineer**
95

96 **11. BOARD MEMBERS' COMMENTS**
97 **12. PUBLIC COMMENTS**
98 **13. ADJOURNMENT**
99

100
101 **Please note the entire meeting is available on disc.*

102
103 **These minutes were done in summary format.*

104
105 **Each person who decides to appeal any decision made by the Board with respect to any matter*
106 *considered at the meeting is advised that person may need to ensure that a verbatim record of*
107 *the proceedings is made, including the testimony and evidence upon which such appeal is to be*
108 *based.*
109

110 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly**
111 **noticed meeting held on 11-09-2017.**

112
113
114
115 _____
116 **Signature**

117 Brian Lamb
118 **Printed Name**

119
120 **Title:**
121 Secretary
122 Assistant Secretary

112
113
114
115 _____
116 **Signature**

117 Brian Letera
118 **Printed Name**

119
120 **Title:**
121 Chairman
122 Vice Chairman



Recorded by Records Administrator

130
131
132
133
134

Signature

11-14-2017
Date